

COUNCIL TAX – RELIGIOUS COMMUNITIES

You have indicated that a resident at the above address belongs to a religious community.

Members of religious communities, whose principal concern is prayer, contemplation, education or the relief of suffering, may be disregarded for Council Tax purposes.

To qualify to be disregarded, the individual cannot have any income or capital, unless it comes from a pension received in respect of a former occupation. The applicant must also be reliant upon the community for his or her needs.

A questionnaire is enclosed for your completion and return to this office.

The Information is required in order to assess whether or not a discount is applicable. On receipt of the completed questionnaire it is possible that further information may be required.

Please note that until the completed questionnaire is received no discount will be considered. Should you require any further information or assistance, please contact the Council's Customer Service Team.



Sutton

Please reply to:

London Borough of Sutton
Revenues & Benefits
Resources Group
Civic Offices
St Nicholas Way
SUTTON
Surrey
SM1 1EA

Minicom 0208 770 5178
DX No 134340 Sutton 11

counciltax@sutton.gov.uk
businessrates@sutton.gov.uk
housingbenefits@sutton.gov.uk

website: www.sutton.gov.uk

**LONDON BOROUGH OF SUTTON
COUNCIL TAX
RELIGIOUS COMMUNITY DISREGARD QUESTIONNAIRE**



Date issued:

Help line: (020) 8409 7100

Fax: (020) 8770 6943

Account No:	Property Reference:
Name:	Address of property:

Please answer the following questions.

- 1 How many adults have their main place of residence at the property?
- 2 How many of the adult residents are involved in a religious community on a full-time basis?
- 3 What is the principal occupation of the person or persons referred to in Question 2?
- 4 How many of the people referred to in Question 2 have any income or capital of their own (disregarding income from a pension received in respect of a former employment)?
- 5 If any of the people referred to in Question 2 have no income or capital of their own, please state how they provide for their material needs:
- 6 What is the name of the religious community?
- 7 Is the religious community to which the applicant belongs based in the above property?
- 8 If the answer to Question 7 is "No", where is the religious community based?

9 Please provide the name and address of the owner of the property:

10 What is the position or status, within the religious community, of the applicant?

PLEASE NOTE THE INFORMATION YOU PROVIDE IS HELD ON A COMPUTER SYSTEM. THE COUNCIL IS OBLIGED TO PROTECT THE PUBLIC FUNDS IT ADMINISTERS AND THEREFORE, IN ACCORDANCE WITH THE DATA PROTECTION ACT 1998, TAKES PART IN DATA MATCHING. THIS IS SOLELY FOR THE PREVENTION AND DETECTION OF FRAUD.

Name _____ Signed _____

VERIFIED BY:

Name _____ Signed _____

Position / Status:-

YOU ARE NOT OBLIGED TO COMPLETE THIS FORM BUT IF YOU DO NOT DO SO, THE COUNCIL MAY BE UNABLE TO GRANT YOU A DISCOUNT TO WHICH YOU COULD BE ENTITLED.

IF YOU PROVIDE FALSE INFORMATION, YOU MAY BE PROSECUTED.

IF YOU NEED HELP IN COMPLETING THE FORM, PLEASE CONTACT THE HELP LINE NUMBER SHOWN ON THE FRONT PAGE.