

London Borough of Sutton

Assistant Director Resources - Business Services – Annette Madden



STANDING ORDER INSTRUCTION

PLEASE COMPLETE THE NUMBERED BOXES ON THIS FORM AND PASS IT DIRECT TO YOUR BANK/BUILDING SOCIETY.

1 Name and full postal address of your Bank/Building Society.

To:

The Manager \_\_\_\_\_ Bank/Building Society.

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Pay to Lloyds Bank Plc for the credit of London Borough of Sutton.  
Sort Code: 30-80-12  
Account number: 13740960

2 Bank or Building Society Account no:

Please quote Invoice number:

3 Bank or Building Society Sort Code:

Amount Due monthly:

5. Payable in advance MONTHLY

Starting:

4 .Signature and date

Signature

Date

6. Name and Address:

This instruction cancels and replaces any previous instruction for payments to the Council under the same reference. Issued by The London Borough of Sutton, Civic Offices, St. Nicholas Way, Sutton, SM1 1EA.