

Request for delayed admission to reception (Summer Born Children)



This form is for summer born children (born between 1st April and 31st August) and you feel it is in your child's best interest not to start school until the reach compulsory school age.

A decision to delay a child's admission to school will affect them for the remainder of their education. Parents should think very carefully before deciding what would be best for their child and be open-minded to the views of the school and head teacher.

Before completing this form, you should contact each of the schools that you are asking to consider your request and discuss your reasons with them. This will help avoid delays in responding to your request.

Please read the guidance related to making such requests, available via the link below, before completing the form.

1: Child's Details

Surname/family name		
First name/s		
Date of Birth	//	Boy/Girl

Child's home address: This must be the child's permanent home address.

Postcode:			

2: Parent/Carer's details

Title Mr Mrs Miss Ms Dr Other						
Surname/family name						
First name						
Relationship to child						
Home tel no.	Daytime tel no.					
Mobile tel no.	Email					

3: Reason(s) for requesting admission outside your child's normal age group

When completing the form, the parent/carer must set out the reason(s) why they are seeking a place for their child outside their normal age group and provide any supporting evidence where this is already available. This could be:

- The parent/carer's views
- Recent information about the child's academic, social and emotional development
- Medical history accompanied with recent medical professional evidence
- Whether the child may have naturally fallen into a lower age group if it were not for being born prematurely

Please attach all relevant supporting documents and continue on a separate sheet(s) if necessary.

It is in my child's best interest to delay their entry because:

4: Details of the schools you wish to make the request to

Schools you would like to make the request to:	Indicate here that	
	you have spoken to	
	the school direct	

5: Declaration and signature of parent/carer

Delayed Entry request - declaration

By making this request you are confirming that you understand the following:

- 1. This is not an application form a Common Application Form (CAF) must be completed. The CAF will be available from 1st September the year before you wish your child to start.
- In making a delayed application for primary school, there is no guarantee of the school which will be offered for September of the following year and we cannot guarantee one of your preferences will be met – the schools' usual admissions criteria will be applied to your application.
- 3. It is your responsibility to contact your existing nursery/pre-school provision (if applicable) to ensure a place remains available for your child.
- 4. A decision to agree your request does not apply to any future junior/secondary school applications or changes of school. Under the current guidance, you would need to make a new request for consideration at the relevant time.
- 5. If the child is issued with Educational Health and Care Plan, this would supersede any decision.
- 6. I understand the information I have provided will be shared with schools.
- 7. I have read the Privacy Notice <u>https://cognus.org.uk/privacy/</u> and understand how my information may be used.

I certify that I have parental responsibility for the child named on this form and that the information is true to the best of my knowledge. I understand and accept that if I have given false or deliberately misleading information on this form and/or any attached supporting papers or withheld any relevant information, the agreement to admit the child outside their normal age group may be withdrawn.

Signature of parent/carer

Date

Please return this form by email to <u>suttonadmissions@cognus.org.uk</u> or by post **School Admissions, Cognus Ltd, Cantium House, Railway Approach, Wallington, SM6 0DZ**

Document: Request for admission to reception outside a child's normal age group (Summer Born Children) Author: Ann Potter Creation Date: 20/11/2020 Version: 1 Revision Date: 20/11/21 Intended Audience: Public

Classification: Public - Information that can be released to the public