

Extended free entitlement (30 hours)

Update 5

02/06/2017

Local update

Provider agreement

Provider agreements for childcare providers who wish to offer **any** free entitlement funding from September 2017 will be sent out shortly. Any provider who has not signed the agreement by September will no longer be able to claim any free entitlement funding until they have done so. Agreements will be sent electronically and can be return either electronically or by post.

Any provider who has not received free entitlement funding from the local authority previously will be required to complete additional forms.

Childcare works business planning training

Feedback from participants on the childcareworks training was very positive. There are many resources available for providers to use at www.childcareworks.co.uk Attached to this update is the flowchart for parents, the trainer had shared on the day and the 10 step [workbook](#)

30 hour preparation for September drop in support.

Following the business planning training, providers expressed the need for further support on developing Admissions policy, FEF policy and business planning. Therefore I have arranged three dates where I will be available to support you to develop your 30 hours plans. They are drop in session so you can come and go as you please. However if you do intend to come and know a rough time, please let me know so that I can arrange for someone to meet you at reception.

Friday 16th June 2017, 2- 4 pm

Thursday 29th June 2017, 10am-12 noon

Monday 10th July 2017, 1:30 - 4pm

All drop in Sessions will be at the Denmark Road Office, 24 Denmark Road Carshalton, SM5 2JG, Room 1FA - AL.

Parent declaration form for 3 & 4 year olds and checking eligibility for 30 hours

All provider should now have the new Parent declaration form for 3 & 4 year olds. If a parent has their '30 hour' code please ask the parent to complete the declaration form. Once the parent declaration form is completed, providers can contact the Family Information Service 020 8770 6000 to verify the code. Once the code is verified and eligibility for the 30 hours is confirmed, providers can offer their conditional places for September.

To note, parents will need to re confirm their eligibility every three months and in the event a family are no longer eligible for 30 hours the local authority will inform the provider of the grace period that applies.

Disability Access Funding (DAF)

DAF is a fixed lump sum of £615 per eligible child paid to the childcare provider where the child receives their free entitlement for 3 and 4 year olds. Children must be in receipt of Disability Living Allowance (DLA) to attract DAF funding.

Parents of children in receipt of DLA must complete the relevant section on the parent declaration form for DAF to be allocated.

DAF can only be allocated to one provider per year, in the event a child attends more than one setting the parent must choose which provision should receive the funding.

The local authority will collect the data and allocate funding in the **Autumn term** only around Headcount date.

Day nursery and pre-school managers meeting

An additional Day nursery and Pre-school managers meeting this term has been arranged. The agenda will include a 30 hours update and an opportunity to share ideas and issues.

Date: Tuesday 20th June

Time: 1- 3pm

Venue: The Chaucer Centre.

Providers can book a place online at www.samscpdonline.org

Parent enquiries

To ensure parent queries are answered efficiently and correctly, providers should direct parents who require further information or have questions on their free entitlement to the following and **not** to direct contact within the local authority

Family information Service 020 8770 6000

www.sutton.gov.uk/freechildcare

www.childcarechoices.gov.uk

Coming soon.....

Provider portal training

There will be provider portal training for all providers before September on the upgrade to the provider portal that will include how to confirm eligibility for 30 hours, EYPP and 2 Year old funding. Further details will be circulated shortly.

National update

Operational Guidance

The DfE have published an operational guidance to support the delivery of the 30 hours extended entitlement. The guidance can be found [here](#). This document builds on the statutory guidance and is intended to support local authorities and providers understand in more detail the DfE's expectations about how the free entitlements should be delivered.

Eligibility Checking for 30 hours

The Childcare Service System has also now gone live for parents with children up to the age of 4. This means that parents wishing to access the 30 hours free childcare entitlement from September, will now be able to apply using the system. Here is a link to the online Childcare Service: <https://childcare-support.tax.service.gov.uk/par/app/applynow>

Childcare choices

[Childcare Choices](#) is a government website for parents, that brings together information on all the government childcare offers available, helping parents find the right childcare support. Parents will be able to check eligibility for 30 hours and sign up for tax free childcare using this website.

Tax free childcare

Tax free childcare is a new scheme for working parents, that is similar to how the current employee voucher scheme works. Parents will need to create an online account and will be able to pay their childcare provider through this account. The childcare provider must also sign up to Tax free childcare to receive payment.

All providers should have by now, received information from HMRC on how to sign up to Tax free childcare.

Top ten things providers should know can be found [here](#).

Ofsted

Ofsted has produced a handy [myth-busting document](#) to dispel misconceptions about its early years inspections. It has also [launched](#) new and updated logos for Good and Outstanding settings

Useful links

www.sutton.gov.uk/freechildcare

www.childcareworks.co.uk

www.gov.uk

www.childcarechoices.gov.uk

Childcareworks [10 steps workbook for PVI's](#)

Surrey CC [+15 hours toolkit](#)

West Sussex [Childcare business toolkit](#)

If you would like support in using the documents above or with planning for the 30 hours please contact laura.byrnes@sutton.gov.uk