

**LONDON BOROUGH OF SUTTON
LONDON LOCAL AUTHORITIES ACT 1990**

**STREET TRADING
STANDARD LICENCE CONDITIONS**

SUTTON HIGH STREET MARKET

1. The Licence holder, or other such person authorised in writing by the Licensing authority, shall trade personally at their licensed pitch except that:
 - I. any assistant employed by them may continue trading if they are temporarily absent during the course of the day: and
 - II. they may, having first advised the Licensing authority in writing, be absent from the site for a period not exceeding one month for the purpose of going on holiday and during their absence their assistant may continue to trade on that site as authorised by the licence
2. The licence holder shall only trade from the position that is indicated on their street trading licence.
3. The licence holder shall trade personally at their licensed pitch for at least 75% of each of the days allowed on their street trading licence in any twelve-month period
4. In the event that illness prevents a licence holder from trading the Licensing Authority may authorise, in writing, a named trader to engage in street trading in place of the licence holder.
5. Licence holders shall only trade in the class and classes of articles, things, or services, permitted by their street trading licence.
6. Licence holders shall only trade on the days and times permitted by their street trading licence.
7. The stall used must be to a design approved by the Licensing authority
8. The licence holder shall set up their stall to ensure that any premises behind the stall are clearly visible through the stall. This does not prevent the use of a clear, 'see through', sheet at the back of the stall.
9. The Licence holder shall display at all times in a prominent position their street trading licence or a certified copy. The licence must be presented for inspection when required to do so by an authorised officer of the Licensing authority or by a Police Officer
10. Where required by the Licensing authority to do so, the licence holder must make proper arrangements for the removal and storage of any receptacles used and shall carry out all such requirements promptly.
11. The Licence holder may only store perishable goods in a manner and at a place first approved by the Licensing authority for that purpose.
12. The Licence holder shall make proper arrangements for the storage and removal of all refuse and litter generated by their trading activities and shall co-operate with all proper arrangements specified for refuse collection and disposal.
13. The licence holder must supply the names and addresses of any employee likely to be present to the licensing authority.
14. The Licence holder is responsible at all times for the proper conduct and operation of the licensed activity and shall comply with any proper requirements of an Authorised Officer of the licensing authority.
15. The Licence holder shall, at all times, make sure that all electrical, mechanical, and any other equipment whatsoever associated with street trading shall be placed,

installed, maintained, and operated in accordance with the provisions of the Health & Safety at Work etc. Act 1974. Certification of safety may be required by the authority on demand. Failure to provide safety certificates may result in the authority requiring the equipment to be removed immediately.

16. The licence holder shall remove without delay the stall, goods or any item when requested to do so by any authorised officer of the Council, its agents, contractors or member of the Emergency Services
17. The Licence holder shall ensure that every receptacle and all goods and other articles are removed from the highway within an hour after the expiry time for trading permitted by their street trading licence or within such longer period specifically allowed by the licensing authority.
18. The Licence holder shall make sure that no disturbance to occupiers of adjacent premises or stalls shall be created by noise, smell, or type of display.
19. The Licence holder shall make sure that at all times, no inconvenience, danger, or obstruction shall be caused to members of the public in any manner whatsoever.
20. The licence holder shall inform the licensing authority in writing of any change of their address or contact details within 5 days of such a change taking place.
21. The licence holder shall take out, and maintain at all times, third party public liability insurance cover with a maximum liability of at least £2,000,000.
22. The licence holder shall make sure that all trading complies with any relevant legal requirements. In particular, no licensee shall sell counterfeit or otherwise illegal products.
23. The licence holder shall rectify any non-compliance with a licence condition when directed to do so by an authorised officer of the licensing authority.
24. Vehicles will only be able to gain access to the High Street between the hours of 5.30 am and 9.00 am and between 4.00 pm (4.30 pm on Saturdays) and 7.00 pm.
25. No vehicle may be left unattended at any time. In the event of an emergency and/or upon the instruction of a Council Officer or member of the emergency services, any vehicle must be removed from the High Street immediately.
26. No vehicle may be present in the High Street between the hours of 9.00 am and 4.00 pm (4.30 pm on Saturdays) unless specifically authorised by the Council
27. All vehicles which have been unloaded or loaded must be removed from the High Street without any unreasonable delay
28. All vehicles, stalls and goods must be removed from the market area before 7.00 pm
29. The licensee or nominated person shall only trade from within the area of the pitch as designated on the licence
30. The licensee or nominated person must not allow, cause or permit, the making of any noise which causes annoyance or nuisance to other persons. In particular they shall not play any excessive amplified sound to attract attention or custom of any person to any sale or to any goods intended for sale
31. The licensee or nominated person shall not bring or allow to remain in the High Street, any dog or other animal belonging to them or in their charge, except for any guide dog