## Collingwood Residents' Parking Scheme
## Resident Permit/Visitor permits

# RENEWAL  APPLICATION

**1. Please complete the following – 2. Sign the declaration on the reverse of this form  3. Return with the relevant documentation and  payment**

| **Name in full** |
|---|
|  |

| **Full Address and Post Code** |
|---|
|  |

| **Daytime telephone number** |
|---|
|  |

## Vehicle Details

| **Existing Permit Number     COL/** |
|---|
|  |

| **Registration Number** |
|---|
|  |

| **Make /Model** |
|---|
|  |

| **Colour** |
|---|
|  |

**Visitor Permits**

**A maximum of TWO visitor permits may be issued per household at a cost of £1.00 per permit.**

**If you are NOT renewing a resident permit but wish to renew one or more visitor permits please tick the appropriate box below. Please note we will not  replace lost Visitor Permits.**

- ❑ **One visitor permit**
- ❑ **Two visitor permits**

# Declaration

- **I am the owner/company driver of the vehicle.**

- **I will inform London Borough of Sutton Parking Services and surrender the permit  and or visitor permits if :-**

a) **I cease to be the resident at the address for which the permit is issued.**
b) **I cease to be the owner/user of the vehicle for which the permit is issued.**

- **I enclose proof of my residence at the address of the application- in the form of a utility bill/Council tax letter/rent book – to be no more than 3 months old.**

- **I enclose a cheque/postal order in the sum of £1 / £2 as appropriate for visitor permits**

- **I enclose a cheque/postal order in the sum of £5.00 if this is the second or subsequent vehicle permit for which I am applying.**

**I declare that I agree to abide by the Terms and Conditions governing the issue and use of Resident and Visitor permits within the Collingwood Estate. In making this statement I understand that Authorised Officers of the Council may check statements made in this application.**

**Signature ……………………………………… Date ……………………………..**

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**Office use only**

**Received by _____          Visitor Permit no's**
**cheque/cash/PO_____          CLV_____ serial no._____**
**Acc. Off sheet no._____          CLV_____ serial no._____**


**Other Documents _____          Permit no.   COL _____**
**DVLA                  _____                         serial no._____**

**Owner/use          _____          Expiry date          _____**

**Issued by          _____          Date issued          _____**