

BUILDING REGULATIONS APPLICATION FORM
 The Building Act 1984
 The Building Regulations 2010



Building Control

London Borough of Sutton, Civic Offices, St Nicholas Way, Sutton, SM1 1EA
 Telephone: 020 8770 5000

Email: building.control@sutton.gov.uk

URL: <https://www.sutton.gov.uk/buildingcontrol>

Please read 'Important Information' overleaf, refer to our guidance notes or contact the office:

1	Please tick box for the application type being submitted:			
	Building Notice	Deposit of Plans	Regularisation	Partnership
2	Owner's details Company name (if applicable):		Invoice for Deposit of Plans / Partnership inspection fee:	
	Name:			
	Address:			
	Tel:		Mobile:	
Email address:				
3	Applicant/Agent details (if different from owner) Company name (if applicable):		Invoice for Deposit of Plans / Partnership inspection fee:	
	Name:			
	Address:			
	Tel:		Mobile:	
Email address:				
4	Builder's details (or "as owner"/"as agent"/"TBC") Company name (if applicable):		Invoice for Deposit of Plans / Partnership inspection fee:	
	Name:			
	Address:			
	Tel:		Mobile:	
Email address:				
5	Address of building to which work relates:			
	Postcode:			
6	Proposed/completed works:			
	Date of commencement of work (if known):			

* OWNER WILL BE INVOICED IF NO PARTY IS SELECTED - IF SECTION 3 HAS BEEN COMPLETED ALL CORRESPONDANCE WILL BE SENT TO APPLICANT/AGENT LISTED.

7	New build dwellings and newly created dwellings ONLY			
	Do you have planning permission?	Yes:	Ref:	No:
	Have planning specified any optional requirements?	Yes	No	WAITING PERMISSION
	Please specify the number of units required under the following categories:			
	Part M4 (2) Accessible and Adaptable Dwellings			
	Part M4 (3) Wheelchair user Dwellings	(2)(a) Adaptable	(2)(b) Accessible	
	Please specify how many litres is the requirement for Part G Water Efficiency: 110 litres / n/a			
Please note the above information is necessary to progress your application, if you do yet have planning permission this must be provided within 28 days of that consent.				
8	Use of building:			
	If new building or extension, please state proposed use			
	If existing building, please state present use			
9	Fees:	Payment should be made online at https://www.sutton.gov.uk/buildingcontrol - Cheques made payable to 'LB Sutton'	Charge inc. VAT	
	Table A	Extensions / Loft Conversion	Total Floor Area.....m ²	£
		Non-exempt Garage /Carport	Total Floor Area m ²	£
	Table B	New Bathroom /Shower Room / Cloakroom	Total No:	£
		Conversion of Garage to habitable room		£
		Removal of Chimney Breast	Total No:	£
		Removal of Load-bearing Wall/s	Total No:	£
		Re-roof House or Block of Flats	Total No:	£
		Replacement Windows	Total No:	£
		Non-exempt Electrical Wiring		£
	Table C	Estimated Total Cost of work not in other Tables	£.....	£
	Table D	No of Dwellings	No of Storeys	£
10	Statement			
	This notice is given in relation to the building work described above, and in accordance with regulation 12/18.			
	Signature of person giving notice:			
	Print Name:	Date:		

Important Information:

1. **By completing this form**, you are giving notice of your intention to carry out building work and deposit the attached drawings and other documents as required by the building regulations. The appropriate fee must also be submitted in order for your application to be deemed valid.
2. In the case of a Building Notice, in accordance with Building Regulation 12 (2) (a) it is your intention to carry out the domestic building work described in Section 3 and 5, of the Building Regulations 2010.
3. In the case of a Full Plans Application, this notice is being given in relation to the building work as described, and is being submitted in accordance with Regulation(2)(b) and is accompanied by the appropriate charge. By completing and signing this form, the Council accepts that you have consented to the time period for consideration of the application being **extended to two months** and that, if appropriate you wish the application to be passed with conditions.
4. In the case of an application for Regularisation, this notice, given in relation to the work described, is submitted in accordance with Regulation 18 and is accompanied by the appropriate charge (and plans where applicable). Please understand that the local authority may require you to take such reasonable steps (e.g. opening up of unauthorised work for inspection, making tests and taking samples) as appropriate, to establish compliance or otherwise.

In all cases, the Council may require the submission of further information to show compliance with the Building Regulations.