

Charles Cryer Theatre Bids Evaluation - Use of Stakeholder Panel

Purpose

A stakeholder panel is proposed to be used to inform the evaluation of bids received for the future use of the Charles Cryer Theatre. This is intended to provide a resident perspective on the community benefits bidders contend will be generated by their proposals.

Membership

It is proposed that membership of the panel is drawn from the group of residents who volunteer as citizen commissioners. Citizen commissioners are actively involved in design of services the council commissions and have been involved in several projects including Health Watch, Beddington Park and Community Wellbeing. The types of activities have included:

- Young Commissioners testing mental health questionnaires with the peers to establish which questions work and ones do not so that the final questions were appropriate for what Public Health wanted to establish.
- At Beddington Park, Citizen Commissioners were involved in the redesigning of the playground and undertook surveys of users to establish what young people and park users wanted
- Commissioners have also been involved in panel interviews including the grading of tenders

The scheme is coordinated on the council's behalf by Volunteer Centre Sutton who provide necessary training on procurement and all other matters that are required for the role.

There are currently 35 Citizen commissioners which includes 7 Young commissioners. It is proposed that a panel of citizen and young commissioners will be convened for the stakeholder panel (12 maximum and 6 minimum). Commissioners are encouraged to do as little or as much as they are able, as such a short note on the background of the Charles Cryer will be circulated to establish which ones are interested in being involved.

Process

Only bidders able to demonstrate that their plans are viable and sustainable in the long term will be shortlisted to present their proposals for community benefits to the stakeholder panel. Bidders will need to have met the criteria set out in the bid documents so that the stakeholder panel can concern itself solely with the extent to which the wider community benefits from their proposals.

The panel will receive a presentation from each shortlisted bidder and will have the opportunity to seek clarifications and question the bidders. A short synopsis of each shortlisted bid will be sent to panel members ahead of the meeting. The panel will be requested to advise the facilitator of the meeting of their insights on the bids and summarise the advantages and disadvantages of each bid as they see them.

The information provided by the panel will be taken into account in the overall evaluation of the bids and the recommendation made to Strategy and Resources Committee.