



## **Waste and Recycling Services Survey for Flats Recycling Fund Bids**

This survey is **COMPULSORY** and must be included in your application as an additional document for your bid to be considered.

The following survey is to be used to assess the current waste and recycling facilities at your flats and may help to identify potential target areas for your project. The London Borough of Sutton will use this survey to evaluate the effectiveness of your project and give an idea of the facilities before and after. Some of the questions included may be useful to include in a survey to residents, the results of which could add further data to your monitoring and evaluation evidence.

### **Section 1: Basic Information**

1. Name:
2. Name of the project proposal:  
*(must be the same as in the application form)*
3. What is the address of the block of flats you are putting forward a bid for funding for?
  
4. How many properties are in this block of flats?
5. If known, how many residents live in the flats?

### **Section 2: Current Bin Facilities**

The minimum bin storage container and access requirements for Sutton properties can be found in Section 3.2 of the [Kingston and Sutton Waste Planning Guidance](#).

6. Do you have smaller kerbside bins, communal bins or a chute system?
7. Are residual and recycling bins situated in the same location?
8. If no, where are the recycling bins situated? *I.e at entrance to flats, underground bin store, internal bin store, in the grounds etc.*
9. How far, in metres, is the bin store from the main entrance/exit?

Please insert the number of recycling bins of what size you have, and their general condition. If unsure of sizing, the number of L is usually stamped in relief on the lid of

the container. This [bin size document](#) may provide a visual reference for sizing if the stamp cannot be found.

**Fully Commingled Recycling (paper, card, plastic bottles, cans, glass bottles etc all in same bin )**

	1100L	360L	240L	None
Good condition, clear signage				
Average condition, some wear to signage				
Poor condition				
Broken				

**Dry Mixed Recycling (plastic bottles, cans, glass bottles etc )**

	1100L	360L	240L	None
Good condition, clear signage				
Average condition, some wear to signage				
Poor condition				
Broken				

**Paper and Cardboard**

	1100L	360L	240L	None
Good condition, clear signage				
Average condition, some wear to signage				
Poor condition				
Broken				

**Residual Waste**

	1100L	360L	240L	None

Good condition, clear signage				
Average condition, some wear to signage				
Poor condition				
Broken				

**Food Waste**

	1100L	360L	240L	None
Good condition, clear signage				
Average condition, some wear to signage				
Poor condition				
Broken				

10. From your experience, do you think this is the correct amount of bins for your flats and if not, what bins would you add/takeaway/change?

11. Are there any issues with regularly overflowing bins? (not including special circumstances such as over Christmas etc)

12. Do residents/managing agents/housing associations tend to keep the grounds free of litter?

13. On a scale of 1 to 10 (10 being highest) how would you rate the cleanliness of the bin store/storage area?

0 1 2 3 4 5 6 7 8 9 10

14. On a scale of 1 to 10 (10 being highest) how would you rate the signage and information in the bin store/storage area?

0 1 2 3 4 5 6 7 8 9 10

15. On a scale of 1 to 10 (10 being highest) how would you rate the lighting in the bin store/storage area? (if the bin store is enclosed/internal)

0 1 2 3 4 5 6 7 8 9 10

16. Are you planning to include improvements to bins, cleanliness, signage, and/or lighting in your project proposal?

Please complete this survey and return to us with the additional documents for your application. You should attach as part of your additional documents any photographs of the bin store/surrounding area which detail the signage, cleanliness and condition/number of bins you currently have.

As part of the project implementation, you need to provide us with evidence of monitoring and evaluation, which may include things like visual checks, waste composition analysis and photographs. Therefore, it will be useful for your own records to take photos while carrying out this survey, in order to provide a frame of reference and provide evidence of any changes.