## **RISK ASSESSMENT TEMPLATE - DOWNLOAD TO COMPLETE**

Assessor's name	Name of event	Date	
Description of pro	cess, activity or task to be risk assessed.	•	
Describe the location where the activities are taking place.			
Describe the activities being performed.			
Describe the equipment and/or substances being used.			
Describe the people involved in these activities (and others who might be affected).			

Description of hazard and hazardous event	Who might be harmed?	What risk controls are currently in place?	Current risk rating*			Are further controls needed?	Date to be completed by?	Residual risk rating		
			L	С	R			L	С	R
Location ris	sks	·				·	·			
Activity ris	ks		1	1	1			1		
Equipment	and substance ris	sks		1	1	1		1		