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## **NOTIFICATION OF INTENT TO OPERATE 1 or 2 GAMING MACHINES (for use by premises licensed for the supply of alcohol) UNDER THE GAMBLING ACT 2005**

### **PLEASE READ THE FOLLOWING INFORMATION FIRST**

This form may be used by the holder of a Premises Licence issued under the Licensing Act 2003, which permits the supply of alcohol for consumption on the premises, to notify the licensing authority that they wish to use their entitlement to operate 2 or less Gaming Machines of Category C or D within the licensed premises, under section 282 of the Gambling Ac 2005.

If it is intended to operate more than 2 gaming machines within the licensed premises, a Licensed Premises Gaming Machine Permit must be obtained.

Please refer to the guidance notes at the back of this form before completing.

### **Section 1 – Premises Details**

**Trading name of premises**

**Address of premises**

**Telephone number of premises**

**E-mail address (optional)**

**Licensing Act 2003 Premises Licence Number**

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### **Section 2 – Premises Licence Holder's details (see guidance note 4)**

**Name of licence holder**

**Address of licence holder**

**Telephone number of licence holder**

**E-mail address (optional)**

**If this application is made on behalf of the licence-holder (e.g. solicitor or agent)**

**Name of solicitor/agent**

**Address of solicitor/agent**

**Telephone number**

**E-mail address (optional)**

**Section 3 – Notification**

In accordance with section 282 of the Gambling Act 2005, I hereby notify the licensing authority that I as (a representative of) the holder of the Premises Licence under the Licensing Act 2003 which permits the supply of alcohol (for consumption on the premises) at the premises described in Section 1 intend to make 2 or less Gaming Machines of Category C or D available for use within those premises.

<b>I understand that I must comply with the Gaming Machine Code of Practice for Alcohol Licensed Premises Permits and Permissions issued by the Gambling Commission. (see guidance note 7)</b>		<input type="checkbox"/>
<b>I enclose the sum of £50.00 as payment of the prescribed fee with this notification</b>		<input type="checkbox"/>
<b>I request that acknowledgement of this notification is sent to: [please tick one]</b>		
<b>The premises</b> <input type="checkbox"/>		
<b>The premises licence holder</b> <input type="checkbox"/>		
<b>The person/organisation submitting this notification on behalf of the licence holder</b> <input type="checkbox"/>		
<b>Please note it is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with the Act information, which is false or misleading.</b>		
<b>Signature:</b>	<b>Print Name:</b>	
<b>Date:</b>	<b>(dd/mm/yyyy)</b>	
<b>Name</b>	I/We (print full name and capacity)	
<b>Capacity:</b>	sign on behalf of and have authority to bind the premises licence-holder	

## Guidance notes

1. This form is to be used for the notification of intent to make up to 2 gaming machines of categories C and/or D available for use within the specified premises under section 282 of the Gambling Act 2005.
2. The premises must:
  - a. Be licensed under the Licensing Act 2003 to sell alcohol for consumption on the premises,
  - b. Not be subject to any licence requirements that alcohol is to be served only with food, and
  - c. Have a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. The 'Premises Licence Holder' is the person(s) or organisation that holds the Premises Licence, authorising the supply of alcohol at the premises concerned under the Licensing Act 2003.
5. If it is intended to operate more than 2 gaming machines in these licensed premises, then a Licensed Premises Gaming Machine Permit must be obtained from the licensing authority
6. There is no expiry date for this entitlement, once the licensing authority has been notified. However, should the (Licensing Act 2003) Premises Licence be transferred to a new holder, the notification will lapse and the new holder would need to submit a new notification.
7. All alcohol-licensed premises which provide gaming machines for use on the premises must comply with any relevant Code of Practice issued by the Gambling Commission under s.24 of the Gambling Act 2005. The Gaming Machine Code of Practice for alcohol-licensed premises is available via the Gambling Commission's website, [www.gamblingcommission.gov.uk](http://www.gamblingcommission.gov.uk)

### Royal Borough of Kingston upon Thames applicants:

The completed application should be sent to:- **Royal Borough of Kingston upon Thames, Licensing Team, Guildhall 2, High Street, Kingston KT1 1EU.**

Alternatively you can send a scanned PDF copy of your application to [licensing@kingston.gov.uk](mailto:licensing@kingston.gov.uk)

#### The following Payment Options are available:

- Post:** Cheques or postal orders should be made payable to 'Kingston Council'
- Telephone:** Debit and Credit Card payments can be made by telephoning our contact centre on 020 8547 5080

If you wish to pay in this way, give clear telephone contact details on the top of the application form or in a covering letter. Please note any statutory consultation periods will not commence until payment has been made. It is your responsibility to contact us if you have not been requested to make the payment after submitting an application in this way.

### London Borough of Sutton applicants

The completed application should be sent to:- **London Borough of Sutton, Licensing Team, Civic Offices, St Nicholas Way, Sutton SM1 1EA.**

Alternatively you can send a scanned PDF copy of your application to [licensing@sutton.gov.uk](mailto:licensing@sutton.gov.uk)

#### The following Payment Options are available:

- Online:** Debit and Credit Card payments can be made using our online payment facility at [https://www.sutton.gov.uk/info/200466/pay\\_for\\_it](https://www.sutton.gov.uk/info/200466/pay_for_it)
- Telephone:** Debit and Credit Card payments can be made by telephoning our contact centre on 020 8770 5000, selecting options 5 then 2
- Post:** Cheques or postal orders should be made payable to 'Sutton Council'

Please note any statutory consultation periods will not commence until payment has been made and we have received your application form. It is your responsibility to contact us if you experience a problem in paying for your application.