Starting Primary School in September 2026

For children born between 1 September 2021 and 31 August 2022

Apply online at: www.sutton.gov.uk/admissions



London Borough of Sutton
Cognus School Admissions Team

Cantium House, Railway Approach,
Wallington
SM6 0DZ



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Introduction

Dear Parents and Carers,

Welcome to the Starting Primary School admissions booklet for the London Borough of Sutton. The school admissions service is provided by Cognus Limited on behalf of the London Borough of Sutton.

This booklet is only for parents and carers of children living in Sutton – if you do not live in Sutton you should apply to your home local authority.

You will find all the information you need to complete the application including information about every Primary and Infant School in Sutton, as well as the **key dates** during the process.

If your child has an EHCP they will follow a different process, and you should contact your SEN caseworker for more information. Welcome Information – Sutton SEND Service – Cognus

Before you make your final selection, we strongly encourage you to read this booklet and refer to the information on the London Borough of Sutton website as well as on the schools' websites.

When you fill in the application, use all six available preferences listing them in the order you would like them as this will maximize the opportunity to secure a preferred school place for your child.

If your child attends a nursery attached to a primary school, you must make a separate application for Reception entry. In Sutton, community schools give no priority to children who are in an attached nursery.

Please refer to the copy of this booklet until you have received and accepted an offer of a primary school place for your child.

Cognus School Admissions Team

If you have any questions regarding school admissions, please visit www.sutton.gov.uk/admissions or email suttonadmissions@cognus.org.uk



Applying online

All Sutton residents must apply using a Common Application Form (CAF). The form should be completed online at www.sutton.gov.uk/admissions from 1 September 2025. The form allows you to select six schools, which you must name in your order of preference. We recommend that you use all your preference options as your child can only be considered for a place at the schools you have listed on your application. The list of schools you provide is confidential and each school will only be given the information it needs to consider your application.

Online applications close at 11.59pm on 15 January 2026. Applications received by this date will be accepted and treated as on time. Applications made after this date may be treated as 'Late'

If you have any technical problems registering or logging into the eAdmissions system, please email support@eadmissions.org.uk or call 020 8255 5555. This number is for technical problems only.

You can also watch our video on how to apply online

If you do not have access to the internet at home, then you could contact your local library for information about internet access. You could also see if a friend, family member or your child's current school may be able to help you apply online.

If you live in Sutton and cannot apply online you can contact 0208 770 5000 to request a paper application.

Only make one application. If we receive more than one application for the same child, we will usually only consider the most recent application received by the closing date. If separated parents each make an application neither application will be processed until the parents reach an agreement on which application should be used.

The regulations allow for a parent to express a preference for a school. This is not the same as being able to choose which school your child attends. You should not make any assumptions that your child is entitled to a place at a preferred school, or at the school nearest to your home address, or at a school in the borough based on you being a resident.

Once you have registered to apply online, please keep a note of your username and password. You will be able to return to your application to make amendments until the closing date of 15 January 2026 and view the outcome on the evening of 16 April 2026.

If you apply online, please **do not** also submit a paper form. Submitting more than one application could, at the very least, delay your application.

Key dates

1 September 2025	Online applications open online at www.sutton.gov.uk/admissions .
15 January 2026	Closing date for applications. Applications received after this date will be regarded as late.
12 February 2026	Latest date that an application that is late for good reason can be accepted. Reasons and evidence must be presented with the application by this date.
16 April 2026	Applicants who use a paper form, and if we do not hold a valid email address will be posted an outcome letter to their home address.
Evening of 16 April 2026	Results available for applications submitted online.
May to September 2026	Additional offers made as vacancies occur.
June to July 2026	Admissions appeals.

When do children start school in Sutton?

Sutton primary schools will offer full time education to children from the September before the fifth birthday. Parents can defer the date their child is admitted to school until later in the school year but not beyond the point at which they reach compulsory school age or, for children born between 1 April and 31 August, not beyond the beginning of the final term of the school year for which the offer was made.

Where parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Parents wishing to apply for places outside the child's normal year group will have their application considered by each admissions authority they are applying to based on the circumstances of each case. Applicants should refer to the school's admissions arrangements.

Visiting schools

Before you apply, we recommend that you visit schools to understand transport routes and school facilities, and to hear from staff about the school achievements and plans for the future. Please check school websites for information on their facilities and how to contact them. See a full list of primary schools and links to their websites on pages 19-20.

Completing your application

When applying online, your application will automatically be directed to the correct borough. This will be the borough where your child is permanently resident based on the address you provide on the application.

You must not use a future address when making your school application. If you submit your application from an address that you do not live at, we reserve the right to cancel the application and you will be asked to reapply using your current address. You should also be aware that if this is close to the closing date it may jeopardise your chances of making an on-time application to the correct Local Authority.

When you apply online, there are guidance notes on the eAdmissions website to help you. The following notes may also be useful:

Section 1 – Your child

We need your child's full legal name, date of birth and sex.

An application can only be made from a single address and only a single application made for each child.

The address used in an application must be that where an adult, or adults with legal responsibility for the child live, as described below.

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received and the residence is split equally by the closing date for applications, the home address will be determined to be the address where the child is registered with the doctor. However, all evidence will be considered. If the residence is not split equally between both parents, then the address used will be the address where the child spends most of the school week. In some cases, where distance is a relevant factor in admission decisions, a different address may be used if a family unit owns or has access to another property.

The school admission team is committed to following strict address verification procedures to ensure that only entitled pupils are offered places. We consider any school place obtained by deception, or because of deliberately misleading information, to be unfair as another child is being denied their lawful claim to that place. We will verify the address you use on your application using council records and systems, agencies, fraud departments, education settings and other resources available to us or we may contact you to ask you to provide further evidence or proof of address. This is to confirm that the address you have given in your application can reasonably be considered your child's permanent home address for admissions purposes.

It is for the home Local Authority to determine if, on the balance of probability, the address given on an application is a child's normal place of residence or is considered to be an address of convenience. Some examples of circumstances which may fall under this definition are as follows:

- using the address of a relative, friend, childminder or business
- using the address of a parent with whom the child spends the minority of the week
- use of a rented or second owned property address on a temporary basis which gains advantage in the admissions process whilst continuing to own or rent an alternative property
- renting a property to fall within a catchment area or postcode criteria, leaving another owned or rented property empty or available for rent
- use of a local address whilst the child lives overseas

In making a decision, the following factors will be considered alongside any evidence seen during the address checking process:

- the preference schools and if they are oversubscribed
- if the address being used gains an advantage in the admissions process
- the distance of the properties to the preference schools
- the length of time the arrangement has been in place
- current education providers and services working with the family
- any state benefits in payment

If an address of convenience is found to have been used, the home Local Authority will determine the address to be used based on the evidence found in their investigations. Where this address or preference schools fall within another Local Authority, they may be consulted in the decision. The on-time school application will be withdrawn and you will be asked to reapply to your home local authority which may be after the closing date, therefore making any new application a 'Late' application.

If a fraudulent address or address of convenience is found to have been used after the allocation of places, any offer made will be withdrawn.

Applicants living outside of England may only submit an application if they have a linked address within the Local Authority area, and documentary evidence must be supplied to show they will return to the address prior to the September in the year of entry; this address must not be an address of convenience. When an application is accepted, the address used will be the current overseas address – not the future address.

It is your responsibility to inform the School Admissions team of any change to your circumstances.

If parents/carers wish to discuss their circumstances prior to making their application, they should contact suttonadmissions@cognus.org.uk

If you move address after completing your application, you must let us know at that time by emailing suttonadmissions@cognus.org.uk to inform us and provide evidence of your new address. The address that we will use in the allocation process may vary depending on the date you moved. Any offer of a place based on where your child lives is conditional on your

child being resident at this address at the closing date for applications or the date specified by the school.

If your child already has an **Education Health and Care Plan (EHCP)**, you do not need to follow this process as you will follow a different admissions route with your EHCP co-ordinator. If your child is undergoing an EHCP needs assessment but it is not yet complete, please follow this process but attach a letter telling us that this is the case. We will then liaise with the **Special Educational Needs and Disabilities (SEND) Team** before the offers are made. Please do not delay making your application because you are waiting for the outcome of any needs assessment.

Section 2 - Parent or carer's details

We also need your name and address if it is different to the child's address. **Your contact details are vital**; please ensure you include an up-to-date telephone number and email address.

The person applying on behalf of the child should be the person with 'parental responsibility' for the child. However, there may be occasions where this is not the case, and this should be indicated on the form.

If you make an application without the consent of all those with parental responsibility, we may consider this as an intentionally misleading application and your application, and any offer which has been made, may be withdrawn.

If you are unsure about your status, you should submit your application with a covering letter to explain your situation.

We will check your address against council records and may request supporting evidence in the name that matches the one given on the application form. If you move house, you must notify the Cognus School Admissions Team immediately and provide proof of the new address. Email suttonadmissions@cognus.org.uk.

Section 3 - Children Looked After / Children in Public Care

You need to state whether the child is, or has previously been, in the care of a local authority. This is defined as:

- children who are registered as being in the care of a local authority in accordance with <u>Section 22 of the Children Act 1989(a)</u>, e.g. fostered or living in a children's home, at the time an application for a school is made; and
- children who have left care through adoption (in accordance with <u>Section 46 of the Adoption and Children Act 2002</u>), a residence order/child arrangement order (in accordance with <u>Section 8 of the Children Act 1989</u>) or special guardianship order (in accordance with <u>Section 14A of the Children Act 1989</u>)
- Children regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society

Required evidence for a Child Looked After

If you are applying for a child who is **currently in the care** of a local authority, you must provide a written statement from the child's social worker.

This should include:

- Confirmation the child is currently looked after
- The name of the local authority the child has been placed in the care of
- Confirmation that the child is currently placed with a foster carer or in local authority accommodation and the address at which they are currently living.

Required evidence for a Child Previously Looked After

If you are applying for a child who was previously in the care of a local authority, you will need to provide supporting evidence as outlined below according to the relevant circumstances.

For adopted children:

An adoption order made under section 46 of the Adoption and Children Act 2002, including the schedule which confirms details of the date and place of birth, and the placement of the child.

For children subject to a special guardianship order:

A written statement from the local authority where the child was previously in care confirming the child was in local authority care **immediately before a special guardianship order** was made. You must also provide a copy of the special guardianship order itself.

For children subject to a child arrangements/residence order:

A written statement from the local authority where the child was previously in care confirming the child was in local authority care **immediately before** a child arrangements/residence order was made. You must also provide a copy of the child arrangements/residence order itself.

For children adopted from state care outside of England

As state care systems around the world vary greatly, some having more formal arrangements than others, the evidence provided by families may vary. Therefore, please submit any legal documents and correspondence that you have in English for consideration. Guidance on types of documentation can be found on the Department for Education website Admissions priority for children adopted from state care outside of England (publishing.service.gov.uk)

Section 4 - Your primary school preferences

You may name up to **six** schools on the form. The schools do not have to be in Sutton; they can be in any borough.

Limiting the number of schools you name will not improve your chance of securing a place at your first preference school and you should consider schools for which your child would have been eligible for in previous years. The online application form will not allow you to name a school more than once – each application will only be considered once for each school.

Please think carefully about your **preference order**. If you receive an offer at a preference school, it may not be possible to offer a place at a lower preference school later on if you change your mind.

Private (fee paying) schools are not part of the scheme and should not be included on your application.

Siblings

You should check the admissions criteria for the school concerned as sibling rules may not be the same for each school, and not all schools give sibling priority.

For most schools in Sutton that give priority for siblings, sibling is defined as brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, who is living as part of the same family unit at the same address, Monday to Friday.

However, the definition might be different for some schools, especially those outside Sutton. If in doubt you should contact your preference school for clarification. If you believe your child has an eligible sibling at one of your preferred schools, you must include that child's details on your application. You should put the brother or sister details in the sibling section and not in the comments box. We will confirm the status of the sibling claim with the school concerned.

Please note: If you have an eligible sibling as described above and fail to include the sibling details or record them in the correct section of the application, your application may be considered under a lower criterion.

For Sutton Community schools, where a sibling is in Nursery or Year 6 at the time of application, sibling priority **will not** be given.

What if I have medical or social reasons for wanting a school?

There is space on the application for you to give a reason for naming a school as a preference and this will be shared with the school. Whilst a school will have regard to the information you put here, this alone would not normally give priority for a place.

Some schools give priority to children who have a **professionally supported medical or social reason**, to attend a particular school.

Medical or social reasons will not be considered unless supported by professional evidence. You should tick the box for which school/s the medical/social criteria is applicable and attach

your supporting documents to the online application (available after the application has been submitted).

If you are unable to upload your evidence please email it to suttonadmissions@cognus.org.uk or alternatively please send it to Cognus School Admissions Team, Cognus Limited, Cantium House, Railway Approach, Wallington, SM6 0DZ quoting your application reference number. Please do not send original documents in case they are not received, and documents cannot be returned.

Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other. All Sutton secondary schools are their own admissions authority, and each school will individually decide if the claim is accepted for their school.

Common medical conditions and allergies can usually be supported in all mainstream schools, therefore priority under a school's exceptional medical criterion would not normally be given for these.

Where a school **does not** give priority to **any** applications for an exceptional, social or medical need because this is not part of its oversubscription criteria, any documentation provided by parents will not be taken into consideration by the school.

Parents are responsible for providing the evidence to support an application for a medical or social placement. The Local Authority is not responsible for ensuring parents provide it.

Evidence to support an application for medical or social priority must be received by 15 January 2026, which is the closing date for applications.

Evidence received after that date but by 12 February 2026 may be considered if it could not reasonably have been provided by 15 January, but in all such cases the decision will be made by the admission authority for the school. Any evidence received after 12 February 2026 will not be considered until after the initial allocation of places.

A small number of schools give priority to **children of staff**; you should tick the box to confirm this and provide the name of the parent/carer who works in that school.

Distance from home to school

Sutton schools are very popular and the large number of applications that are received give a greater focus on the home to school distance as an oversubscription criterion.

If your application is likely to be considered under the distance criterion, consider whether you live close enough to the school for your child to qualify for a place. For the furthest distance for admissions for September 2025 see How places were allocated last year. Information on previous years can be found on the individual school pages. This describes the pattern of admission for the school on National Offer Day. Historic distance information is only a guide as the distances vary from year-to-year. Even if you live within the cut-off distances for a previous year, there is no guarantee your child will obtain a place at a particular school for next September. There are several factors which can affect the furthest distance met such as the number of siblings and new housing developments in the area. Please refer to the individual

school's published admissions policy for information on how places are allocated if two or more children live at the same distance from the school.

You can check the distance from your Sutton home address to nearby schools by using the Distance to school checker available at Check the distance to a school - sutton.gov.uk

Equal preference allocation process

Each named school is considered under an equal preference scheme. This means that an application from a parent who has ranked the school as sixth preference is considered equally to an application on which the school is ranked as first preference. The preference rank is only considered if your child has a potential offer for more than one school. The order of preference in which you list your schools is confidential. Schools are not told the preference order in which you have listed them (unless requested for an appeal after National Offer Day). Putting only one preference does not mean you will be allocated a place at that school. If you do not meet the admissions criteria or the school is oversubscribed, we will offer you a place at the nearest appropriate school with vacancies. This may not be your most local school. Do not name the same school more than once; it will only be considered as one preference.

Section 5 - Declaration and form submission

Please read the declaration carefully, check the box to confirm you accept it, and submit the application by pressing the submit button. Please note that saving alone will not submit your application, you must press submit.

Once you have submitted your application correctly you should receive a confirmation email containing a reference number that looks like this 319-2026-09-E-001234. This confirms that your application has been received. If you do not receive an email with a reference number, it means your application has not been submitted and you should log back into the eAdmissions system and submit your application (or you may need to adjust your email software to receive 'no reply' emails). Please make sure that you check for receipt of the confirmation email.

By submitting your application, you agree to the following declaration:

- I wish to apply for a place at each of the schools named in Section 4, and where I have applied for more than one school, I have listed my schools in my order of preference.
- I am the person with parental responsibility for the child named in this application, and we ordinarily reside at the address provided.
- I am not using a fraudulent address or an address of convenience and have read the definition of this on pages 6-7.
- The information I have given is true to the best of my knowledge and belief.
- Any false, deliberately misleading or withheld information may render this application invalid and could lead to the application and any associated school offer to be withdrawn.

- I have read the Privacy Notice https://cognus.org.uk/privacy/ and understand how my information may be used.
- I will notify the Cognus School Admissions Team <u>suttonadmissions@cognus.org.uk</u> of any changes to the details in this application as soon as they occur, <u>including any</u> change of address, and understand that failure to do so may result in an offer being withdrawn.
- If you apply for and are offered a preferred school which is not your nearest school, it
 may affect any future application for travel assistance, as this will normally only be
 considered to your nearest qualifying school.
- I authorise the London Borough of Sutton and the Cognus School Admissions Team to make checks as they deem necessary, including enquiries of other record systems held by the Council.

Supplementary Forms/Admissions Administration document and a Certificate of Catholic Practice form

Some schools require an additional form to be completed to allow them to assess certain elements of their admission criteria. The forms for Sutton schools are available by contacting each school directly, or via their websites.

The following table shows which schools have an additional form, who should complete one and by what date.

School	To be completed for	Closing date
All Saints' Benhilton C of E Primary	Foundation places	15 January 2026
All Saints' Carshalton C of E Primary	Foundation places	15 January 2026
Beddington Park Academy	Early Years Pupil Premium (attending the school's nursery)	15 January 2026
St Cecilia's Catholic Primary	All applicants	15 January 2026
St Dunstan's Cheam C of E Primary	Foundation places; children of staff places; places for children attending the school's Nursery who are eligible for Pupil Premium	15 January 2026
The Federation of St Elphege's Catholic Infants	All applicants	15 January 2026
St Mary's Catholic Infants	All applicants	15 January 2026

If you complete a supplementary form for any of the above schools, you must also name it as one of your preferences in your application if you want to be considered for a place at the school. Completing the additional form alone is not a valid application, and you will not be considered for a place at the school unless it has also been named as a preference in your application.

If you are applying for any school outside of Sutton, you should contact either the school or the local authority in which it is situated to see if a supplementary form is necessary. Details of neighbouring Local Authorities and their schools are shown on pages 40-42.

Where do I send my completed application?

If you have completed a paper application form, it should emailed to suttonadmissions@cognus.org.uk or posted to School Admissions Team, Cognus Limited, Cantium House, Railway Approach, Wallington, SM6 0DZ. **Do not complete a paper application form if you have applied online.**

No responsibility can be taken for forms lost in the post.

Guide to applying for a primary place

Which schools should I apply for?

In previous years, applicants who have not received an offer of a preferred school have usually either only used a few of their 6 possible preferences or had not named local schools (either inside or outside the borough) for which they would have been eligible in previous years. It is better to name such schools on your original application than try to add them after the allocation.

Before deciding which schools to apply for, gather as much information about the schools as possible using a variety of sources. We suggest that you:

- visit the schools (if this is possible and check school websites for school information and details of how to contact them)
- obtain school prospectuses
- read the descriptions of Sutton schools in this booklet

Please do not base your decisions solely on SATs results or what other people say about a school. We recommend that all families make up their own minds. Visit school open events and remember that different children thrive in different environments, not just those that the parents feel are appropriate. Also take into account how easy it will be for your child to get to the school on time from your home address.

It is also important that you consider such issues as the admissions criteria for each school; how places are allocated and who gets priority when a school is oversubscribed. Different schools will have different admissions policies, and these may affect the chances that your child will be offered a place.

<u>Page 18</u> shows how places were allocated last year. This shows the furthest distance to which each school was able to offer a place last year and should be used as a guide only. Each year the distances to which schools offered will vary according to a number of factors such as the number of places on offer; how many applications are received for each school and where each applicant lives.

If you are thinking about applying for any schools outside Sutton, please also get a copy of the relevant local authority booklet or contact the schools directly for information about admissions criteria or supplementary forms (see pages 40-42 for details).

How do I check my distance to nearby schools?

Some schools will give higher priority within some of their criteria for those who live nearest to the school. You can get information on where your local schools are, how far they are from your home address, and what the furthest distance is to which they have offered places in recent years all by using the distance checker available at www.sutton.gov.uk/admissions.

How are places allocated?

Our admissions process operates an equal preference scheme, which means that each admissions authority will consider applications without knowing the order of preference on your application. If your child is unsuccessful at your first preference school, they will not get overlooked by schools lower down your order of preference.

The admissions authority, which can be the local authority or the school itself, will decide whether a place can be offered. Where a school is oversubscribed, the admissions criteria are used to rank applications. This is the order in which children will be offered places.

If your child is eligible for only one of the schools you listed as a preference, this will be the offer that is made to you. Where a child can be offered two or more of their preferred schools, the offer made will be for the highest preference school. Any lower preferences will be automatically withdrawn.

Where you have applied to schools in more than one London borough, these boroughs exchange details electronically and the process is repeated. Again, the highest potential offer is retained, and the others discarded. This process continues until each child has no more than one offer.

If your child is not eligible for any of the schools you applied for, and you are a Sutton resident, we will try and offer your child a place at an alternative appropriate school with a vacancy.

When will I know the outcome of my application?

Online applicants will be able to view the outcome of their application on the evening of 16 April 2026. You will receive an email giving you the outcome of your application. Applicants who use a paper form, and if we do not hold a valid email address will receive their outcome in a letter sent on 16 April 2026. All Local Authorities will send outcomes, either by letter or email, to their own residents on 16 April 2026, giving instructions on how to accept or decline any place you have been offered.

What if my application is submitted late?

If your application is made after the closing date of 15 January 2026 or you change your existing preferences after this date, your application will be treated as late. A late application will not be considered until after all those that were received on time and may jeopardise the possibility of your child being offered a place at one of your preferred schools. This is unless you can provide proof that there were exceptional reasons that prevented you from applying on

time. If you submit an application or change your existing preferences, or order of preferences, after 15 January 2026 but by the 12 February 2026 with good reason for doing so, the application will be treated as on time subject to receipt of acceptable proofs. Parents must submit written evidence giving details of their case.

What if I change my address during the process?

You should ensure you make an on-time application to your home local authority by the closing date of 15 January using the address that you are living at when you submit your application. If you subsequently move, you must immediately advise your home local authority.

If the move takes place after 15 January but by 12 February 2026 you should advise your home local authority, and, if the move is to a new local authority you will need to advise the new local authority as well (you can send one email copying in both local authorities). Sutton school admissions team will require confirmation that your family have moved out of the previous property and no longer have access to it and that your family have moved into the new property. Each change of address will be looked at individually. Providing information regarding a change of address does not guarantee that the new address can be used for the school application.

What is a waiting list?

Where a school is oversubscribed and has more applicants than places available, offers are made according to the admissions criteria. Those who cannot be offered a place will be added to a waiting list, providing they are not offered one of their higher preference schools. Waiting lists are kept in the same order as the admissions criteria of the school.

All applicants will automatically be held on waiting lists for higher preference schools than the one offered, and you will be contacted if a place becomes available. If the schools are outside Sutton, we will pass the child's information to the relevant borough(s) to add to their waiting lists. If you want to know if your child is on a waiting list for a school in another borough, you should contact the school's admissions authority (either the relevant local authority or the school itself).

Waiting lists for Community schools are maintained by the Local Authority. Voluntary Aided schools, Foundation schools and Academies maintain their own. Waiting lists are cancelled on 31 December. If you wish to remain on the list for Sutton schools after 31 December, you must email/write to the admissions authority (the local authority or the school itself) before this date and then at the end of the academic year thereafter.

Waiting lists can change for example, if a child moves into the area after the initial allocations have been made their name will be added to the waiting list in accordance with the admissions criteria. If they live closer to the chosen school than you do, their name may go above your child's on the waiting list.

Can I appeal if I don't get the place I want?

All parents have the right of appeal against a decision not to offer a place for a child, providing an application has been made. For Sutton Community schools, appeals should be lodged with

the <u>Cognus School Admissions Team</u>. For Voluntary Aided schools, Foundation schools or Academies, they should be lodged directly with the governing body of the school.

Information about how to appeal will be sent to all applicants who are not offered their first preference school. This will be included in the letter or online response sent on 16 April 2026 Appeals are likely to be heard during June and July.

It is rare for an appeal to be upheld due to government legislation which places a limit on infant class sizes. There are a small number of circumstances the panel may consider, and information is available at www.sutton.gov.uk/admissions

If you do have evidence to support your application, an appeals panel will not take this into account unless it was supplied with the original application.

Last year no appeals were lodged for community schools.

What if my child has special educational needs?

If your child has an **Education Health and Care Plan** and you live in Sutton, you will need to call the SEND Team on 020 8323 0454 as the application process is different from that described in this brochure. If your child receives support under SEN Support, you should follow the procedures in this booklet.

In Sutton, the **Sutton Information, Advice & Support Service** can provide impartial advice to parents and carers who may have difficulty understanding the admissions procedure, enabling them to make informed and realistic preferences for primary education for their children. This service is particularly aimed at parents who require help in completing forms or those parents who have English as a second language.

In addition, the **Sutton Information, Advice & Support Service** supports parents and carers of children with Special Educational Needs living in Sutton. They offer impartial advice and support and can discuss options for children moving on to primary education. They offer support to parents and carers whose children have Education, Health and Care Plans (EHCP) or those who are currently on SEN Support.

Sutton Information, Advice & Support Service can be contacted as follows:

Telephone: 020 8323 0462 Email: siass@cognus.org.uk Web: SIASS Website

How places were allocated last year

The following table indicates the published admission number at each Sutton school and where relevant for applications received by the closing date **15 January 2025**, how far places were allocated to on distance.

	DfE Number	Published Admissions Number (PAN)	Furthest Distance (Metres)
Abbey Primary (Academy)	319 2012	60	All
Avenue Primary (Academy)	319 2003	120	2810.82
Bandon Hill Primary (Academy)	319 2000	60	1238.05
Barrow Hedges Primary (Academy)	319 2001	90	1391.84
Beddington Infants (Foundation)	319 2040	90	All
Beddington Park (Academy)	319 2022	60	All
Brookfield Primary (Academy)	319 2027	60	All
Cheam Common Infants (Academy)	319 2007	120	All
Cheam Fields Primary (Academy)	319 2009	60	1668.55
Cheam Park Farm Primary (Academy)	319 2011	120	All
Culvers House Primary (Foundation)	319 2048	60	All
Devonshire Primary	319 2023	90	662.18
Dorchester Primary (Foundation)	319 2038	90	All
Foresters Primary (Foundation)	319 2043	30	All
Green Wrythe Primary (Academy)	319 2008	30	1380.38
Hackbridge Primary	319 2016	120	All
High View Primary (Foundation)	319 2019	60	4135.74
Manor Park Primary (Academy)	319 2026	90	595.69
Muschamp Primary (Foundation)	319 2049	82	All
Nonsuch Primary (Foundation)	319 2042	30	All
Robin Hood Infants	319 2037	90	All
Rushy Meadow Primary (Academy)	319 2015	60	All
Stanley Park Infants (Academy)	319 5202	90	1490.40
Tweeddale Primary (Academy)	319 2002	60	All
Victor Seymour Infants (Academy)	319 2034	90	1812.12
Wallington Primary Academy (Academy)	319 2017	60	All
Westbourne Primary (Academy)	319 2045	90	1781.70
Wood Field Primary (Academy)	319 2024	120	All
Voluntary Aided Schools			
All Saints Benhilton CofE Primary	319 3301	60	N/A
All Saints Carshalton CofE Primary	319 5200	60	All
St Cecilia's Catholic Primary	319 3500	60	N/A
St Dunstan's Cheam CofE Primary	319 3304	60	N/A
St Elphege's Catholic Infants	319 3504	90	All
St Mary's Catholic Nursery and Infants	319 3502	90	All

Voluntary-Aided schools: Places at the Voluntary-Aided schools are allocated mainly according to each applicant's religious commitment and practice. If you wish to request more information on how your child will be assessed, you should contact the school directly.

Primary schools in Sutton

The admission number for each school for the academic year 2025/2026 indicates the number that the school will admit in September 2026 as part of the normal intake for the school. **§** denotes a school without a nursery attached.

C = Community School

AA = Admission Authority School

PRIMARY or INFANT SCHOOLS		Admission Number	School Status
Abbey Primary	DfE Number: 319 2012		
Glastonbury Road, Morden SM4 6NY	Tel: (020) 8254 0862	60	AA
All Saints' Benhilton C of E Primary	DfE Number: 319 3301	60	AA
All Saints' Road, Sutton SM1 3DA	Tel: (020) 8644 6492	60	AA
All Saints' Carshalton C of E Primary	DfE Number: 319 5200	60	AA
Rotherfield Road, Carshalton SM5 3DW	Tel: (020) 8401 0075	00	<i>7</i> .7
Avenue Primary Academy	DfE Number: 319 2003	120	AA
Avenue Road, Belmont, Sutton SM2 6JE	Tel: (020) 8642 5138	120	<i>7</i> .7
Bandon Hill Primary	DfE Number: 319 2000	60	AA
Sandy Lane South, Wallington SM6 9QU	Tel: (020) 8647 5377	00	701
Barrow Hedges Primary Academy	DfE Number: 319 2001	90	AA
Harbury Road, Carshalton SM5 4LA	Tel: (020) 8643 4428	30	/ V \
Beddington Infants'	DfE Number: 319 2040		
(at the end of year 2 there is <u>no</u> automatic transfer to Holy Tr	inity Junior. Families	90	AA
must make a Junior School application at the start of year 2)			/ ()
Croydon Road, Wallington SM6 7LF	Tel: (020) 8647 7813		
Beddington Park Academy	DfE Number: 319 2024	60	AA
Mallinson Road, Beddington CR0 4UL	Tel: (020) 8688 1390	00	/V1
Brookfield Primary	DfE Number: 319 2027	60	AA
Ridge Road, North Cheam SM3 9LY	Tel: (020) 8644 8616	00	7.7
Cheam Common Infants'	DfE Number: 319 2007		
(at the end of Year 2 all children are eligible to transfer to Ch	eam Common Junior (but	120	AA
must make a Junior School application at the start of year 2)		120	701
Balmoral Road, Worcester Park KT4 8SS	Tel: (020) 8337 4152		
Cheam Fields Primary	DfE Number: 319 2009	60	AA
Stoughton Avenue, Cheam SM3 8PQ	Tel: (020) 8644 9055	00	701
Cheam Park Farm Primary	DfE Number: 319 2011	120	AA
Molesey Drive, North Cheam SM3 9UU	Tel: (020) 8644 7415	120	701
Culvers House Primary	DfE Number: 319 2048	60	AA
Orchard Avenue, Mitcham CR4 4JH	Tel: (020) 8255 6199	00	701
Devonshire Primary	DfE Number: 319 2024	90	С
Devonshire Avenue, Sutton SM2 5JL	Tel: (020) 8643 1174		
Dorchester Primary	DfE Number: 319 2038	90	AA
Dorchester Road, Worcester Park KT4 8PG	Tel: (020) 8330 1144		, , ,
Foresters Primary	DfE Number: 319 2043	30	AA
Redford Avenue, Wallington SM6 9DP	Tel: (020) 8669 6910		, , ,
Green Wrythe Primary	DfE Number: 319 2008	30	AA
Green Wrythe Lane, Carshalton SM5 1JP	Tel: (020) 8648 4989		, , ,
Hackbridge Primary	DfE Number: 319 2016	400	
Reception, Years 1,2,5 & 6 at Hackbridge Road, Wallington S	SM6 /AX	120	С
Years 3 & 4 at London Road, Mitcham, CR4 4HS	Tel: (020) 8647 7974		
High View Primary	DfE Number: 319 2020	60	ΛΛ
The Chase, Wallington SM6 8JT	Tel: (020) 8688 3563	60	AA
Manor Park Primary	DfE Number: 319 2026	00	ΛΛ
Greyhound Road, Sutton SM1 4AW	Tel: (020) 8642 0144	90	AA
Muschamp Primary	DfE Number: 319 2049	50	ΛΛ
Muschamp Road, Carshalton SM5 2SE	Tel: (020) 8669 2514	52	AA
Nonsuch Primary	DfE Number: 319 2042	20	ΛΛ
Chadacre Road, Stoneleigh, Epsom KT17 2HQ	Tel: (020) 8393 9209	30	AA
MANAN sutton gov uk/admissions	, ,		

Dahin Haad Infantal	DfF N 240 2027		
	obin Hood Infants' DfE Number: 319 2037		
(at the end of Year 2 all children are eligible to transfer to Robin Hood Junior, but must			С
make a Junior School application at the start of year 2)	T (000) 0040 0000		
Robin Hood Lane, Sutton SM1 2SF	Tel: (020) 8643 3688		
Rushy Meadow Primary Academy	DfE Number: 319 2015	60	AA
Rushy Meadow Lane, Fellowes Road, Carshalton SM5 2SG	1 /	00	, , ,
St Cecilia's Catholic Primary	DfE Number: 319 3500	60	AA
London Road, North Cheam SM3 9DL	Tel: (020) 8337 4566	00	~~
St Dunstan's, Cheam, C of E Primary	DfE Number: 319 3304	30	AA
Anne Boleyn's Walk, Cheam SM3 8DF	Tel: (020) 8642 5463	30	AA
St Elphege's Catholic Infants'	DfE Number: 319 3504		
(at the end of Year 2 all children are eligible to transfer to St	Elphege's Junior but must	90	AA
make a Junior School application at the start of year 2)	_	90	AA
Mollison Drive, Roundshaw, Wallington SM6 9HY	Tel: (020) 8669 6306		
St Mary's Catholic Nursery and Infants'			
(there is no automatic transfer to St Mary's Junior. Families r	nust make a Junior	00	A A
School application at the start of year 2)		90	AA
West Street, Carshalton SM5 2PT	Tel: (020) 8647 5711		
Stanley Park Infants'	DfE Number: 319 5202		
(at the end of Year 2 all children are eligible to transfer to Sta	anley Park Junior but	90	
must make a Junior School application at the start of year 2)			AA
Stanley Park Road, Carshalton SM5 3JL	Tel: (020) 8647 9322		
Tweeddale Primary	DfE Number: 319 2002	60	۸ ۸
Tweeddale Road, Carshalton SM5 1SW	Tel: (020) 8644 5665	60	AA
Victor Seymour Infants'	DfE Number: 319 2034		
(at the end of Year 2 all children are eligible to transfer to Harris Junior Academy		00	
Carshalton but must make a Junior School application at the start of year 2)		90	AA
Denmark Road, Carshalton SM5 2JE	Tel: (020) 8647 9800		
Wallington Primary Academy	DfE Number: 319 2017	00	
Mollison Drive, Roundshaw, Wallington SM6 9JN	Tel: (020) 8669 3978	60	AA
Westbourne Primary	DfE Number: 319 2045	00	
Anton Crescent, Collingwood Road, Sutton SM1 2NT	Tel: (020) 8644 8453	90	AA
Wood Field Primary	DfE Number: 319 2024	400 6	AA
Stanley Park Road, Carshalton SM5 3HW	Tel: (020) 8619 1120	120 §	
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Additional schools may change to Academy or Foundation status before September 2026 which means they will become their own Admission Authority.

See <u>pages 44-46</u> for answers to some frequently asked questions.

Map of primary schools in Sutton



Admissions criteria for Community schools

Where a Community School receives more applications than there are places available, offers of places for Reception will be made in the following priority order:

- 1. Looked After Children and previously Looked After Children (see <u>page 8</u> for more details).
- 2. Where there are professionally supported medical reasons or exceptional social reasons why a child should attend a particular school (see <u>page 10</u> for more details).
- 3. Where applicants have an older sibling in the school or attached junior school or Base Unit, at the time of admission. Siblings in Year 6 or nursery at the time of application will not qualify (see page 10 for more details).

For the purpose of this sibling criteria the following schools are attached:

<u>Robin Hood Infants'</u> and <u>Robin Hood Junior</u> schools

4. (Except Hackbridge Primary School) Remaining places are offered on the basis of proximity to the school, measured in a straight line from the child's home address to the main entrance of the school building, with those living closer to the school receiving the higher priority. The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes (see page 15 for more details).

(Hackbridge Primary School Only) Straight Line distance between the child's home address and the mid-point between the existing school site and the school site on London Road. The mid-point is defined as the point that is equidistant between each site's main school entrance.

Where two or more applicants share a priority for a place, and there is only one place remaining, the child to be allocated will be selected randomly by the computer.

Please note that a place in the nursery class of a particular school does not give priority for a place in the reception class of that school. This is to ensure that parents who have decided not to send their children to nursery will not be disadvantaged when applying for a school place.

As there are likely to be more parents applying for their children to start school, the distance each school can offer out to may reduce when compared to nursery applications.

Admission criteria for Foundation schools and Academies

For Foundation Schools and Academies, the governing body of the school is responsible for admissions. Each school has its own admission arrangements which are summarised below. You can get a copy of each school's full arrangements by contacting the school or by visiting Sutton's website at www.sutton.gov.uk/admissions

Abbey Primary School

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported exceptional medical or social reasons (see <u>page 10</u> for more details).
- 3. Children of staff where the member of staff has been employed for more than 2 years at the time of the application or recruited to fill a demonstrable skill shortage
- 4. An older sibling in the school at the time of admission (see page 10 for more details).
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Avenue Primary Academy

There are 120 places available. **No supplementary form is necessary**. Where there are more than 120 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. A sibling in the school at the time of admission (see page 10 for more details).
- 3. Professionally supported exceptional medical reasons (see page 10 for more details).
- 4. Children of staff where the member of staff has been employed at the academy for more than 2 years at the time of the application or recruited to fill a demonstrable skill shortage.
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

Bandon Hill Primary School

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details). Applicants wishing to be considered under this criterion should complete the <u>Trust's Social and Medical Form</u>.
- 3. Children of staff where the member of staff has been employed at the school two or more years at the time of the application or recruited to fill a demonstrable skill shortage
- 4. An older sibling in the school at the time of admission (see <u>page 10</u> for more details).
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Barrow Hedges Primary Academy

There are 90 places available. **No supplementary form is necessary**. Where there are more than 90 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. A sibling in the school at the time of admission (see page 10 for more details).
- 3. Professionally supported exceptional medical reasons (see page 10 for more details).
- 4. Children of staff where the member of staff has been employed at the academy for more than 2 years at the time of the application or recruited to fill a demonstrable skill shortage.
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Cirrus Primary Academy Trust will draw lots to determine priority.

Beddington Infants' School

There are 90 places available. **No supplementary form is necessary**. Where there are more than 90 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported exceptional medical or social reasons (see <u>page 10</u> for more details).
- 3. Where a sibling is already in the main school at the time of admission (see <u>page 10</u> for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

Beddington Park Academy

There are 60 places available. **No supplementary form is necessary unless applying under criteria 4**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see page 10 for more details).
- 4. Eligible Children who attend Beddington Park Nursery and are eligible for Early Years Pupil Premium the parent must complete a Category 4 (Eligible Children who Attend the Academy's Nursery) Form and submit it by the application deadline. Admissions Beddington Park Academy
- 5. Children of Staff at the Academy Please see the <u>admissions policy</u> for full requirements
- 6. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Brookfield Primary Academy

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical reasons, or professionally supported exceptional social reasons (see page 10 for more details).
- 3. An older sibling in the school at the time of admission (see page 10 for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Cheam Common Infants' Academy

There are 120 places available. **No supplementary form is necessary**. Where there are more than 120 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details).
- 3. A sibling in Cheam Common Infants' or Junior School at the time of admission (see page 10 for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or

more applicants live equal distance from the school, Governors will draw lots to determine priority.

Cheam Fields Primary Academy

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical reasons, or professionally supported exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see page 10 for more details)...
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Cheam Park Farm Primary Academy

There are 120 places available. **No supplementary form is necessary**. Where there are more than 120 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical reasons, or professionally supported exceptional social reasons (see page 10 for more details).
- 3. An older sibling in the school at the time of admission (see page 10 for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Culvers House Primary School

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see page 10 for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

Dorchester Primary School

There are 90 places available. **No supplementary form is necessary**. Where there are more than 90 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see <u>page 8</u> for more details).
- 2. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see <u>page 10</u> for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Foresters Primary School

There are 30 places available. **No supplementary form is necessary**. Where there are more than 30 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see <u>page 10</u> for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Green Wrythe Primary School

There are 30 places available. **No supplementary form is necessary**. Where there are more than 30 applicants, the following criteria apply:

- 6. Looked After Children or previously Looked After Children (see page 8 for more details).
- 7. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details). Applicants wishing to be considered under this criterion should complete the Trust's Social and Medical Form.
- 8. Children of staff where the member of staff has been employed at the school two or more years at the time of the application or recruited to fill a demonstrable skill shortage
- 9. An older sibling in the school at the time of admission (see page 10 for more details).
- 10. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

High View Primary School

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see <u>page 10</u> for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Manor Park Primary Academy

There are 90 places available. **No supplementary form is necessary**. Where there are more than 90 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see <u>page 8</u> for more details).
- 2. Professionally supported exceptional medical or social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see <u>page 10</u> for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Muschamp Primary School

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical reasons or exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see page 10 for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

Nonsuch Primary School

There are 30 places available. **No supplementary form is necessary**. Where there are more than 30 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported medical reasons or exceptional social reasons (see <u>page 10</u> for more details).
- 3. An older sibling in the school at the time of admission (see page 10 for more details).
- 4. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Rushy Meadow Primary Academy

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. A sibling in the school at the time of admission (see page 10 for more details).
- 3. Professionally supported exceptional medical reasons (see page 10 for more details).
- 4. Children of staff where the member of staff has been employed at the academy for more than 2 years at the time of the application or recruited to fill a demonstrable skill shortage.
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Cirrus Primary Academy Trust will draw lots to determine priority.

Stanley Park Infants' School

There are 90 places available. **No supplementary form is necessary**. Where there are more than 90 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. A sibling in Stanley Park Infants' or Junior School at the time of admission (see <u>page 10</u> for more details).
- 3. Professionally supported exceptional medical reasons (see page 10 for more details).
- 4. Children of staff where the member of staff has been employed at the academy for more than 2 years at the time of the application or recruited to fill a demonstrable skill shortage.
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

Tweeddale Primary School

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- Professionally supported exceptional medical or social reasons (see <u>page 10</u> for more details). Applicants wishing to be considered under this criterion should complete the <u>Trust's Social and Medical Form</u>.
- 3. Children of staff where the member of staff has been employed at Tweeddale Primary School for 2 or more consecutive years at the time at which the application for admission to the school is made or the member of staff has been recruited to fill a vacant post for which there is a demonstrable skill shortage
- 4. An older sibling in the school at the time of admission (see page 10 for more details).
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Victor Seymour Infants' School

There are 90 places available. **No supplementary form is necessary**. Where there are more than 90 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Professionally supported exceptional medical or social reasons (see <u>page 10</u> for more details). Applicants wishing to be considered under this criterion should complete the <u>Trust's Social and Medical Form</u> available from the school website or school office.
- 3. Children of staff where the member of staff has been employed at the school two or more years at the time of the application or recruited to fill a demonstrable skill shortage
- 4. An older sibling at Victor Seymour Infants' School (Reception, Year 1 or Year 2) or Harris Junior Academy Carshalton at the time of admission (see <u>page 10</u> for more details).
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Governors will draw lots to determine priority.

Wallington Primary Academy

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. A sibling in the school at the time of admission (see page 10 for more details).
- 3. Professionally supported exceptional medical reasons (see page 10 for more details).
- 4. Children of staff where the member of staff has been employed at the academy for more than 2 years at the time of the application or recruited to fill a demonstrable skill shortage.
- 5. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see <u>page 15</u> for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants live equal distance from the school, Cirrus Primary Academy Trust will draw lots to determine priority.

Westbourne Primary School

There are 90 places available. **No supplementary form is necessary.** Where there are more than 90 applicants, the following criteria apply:

- 1. Looked After Children or previously Looked After Children (see page 8 for more details).
- 2. Where there are professionally supported medical reasons or exceptional social reasons why a child should attend a particular school (see <u>page 10</u> for more details).
- 3. Where applicants have an older sibling in the main school, at the time of admission. (see page 10 for more details).
- 4. Remaining places are offered on the basis of proximity to the school, measured in a straight line from the child's home address to the main entrance of the school building, with those living closer to the school receiving the higher priority (see page 15 for more details).

The address to be used in the initial allocation of places will be the address on 15 January 2026, unless a subsequent move has been accepted for allocation purposes. Where two or more applicants share a priority for a place, Trustees will draw lots to determine priority.

Wood Field Primary School

There are 60 places available. **No supplementary form is necessary**. Where there are more than 60 applicants, the following criteria apply:

- 11. Looked After Children or previously Looked After Children (see page 8 for more details).
- 12. Professionally supported medical or exceptional social reasons (see <u>page 10</u> for more details). Applicants wishing to be considered under this criterion should complete the <u>Trust's Social and Medical Form</u>.
- 13. Children of staff where the member of staff has been employed at the school two or more years at the time of the application or recruited to fill a demonstrable skill shortage
- 14. An older sibling in the school at the time of admission (see page 10 for more details).
- 15. Straight-line distance from the home address to the entrance of the school, with those living closer to the school receiving higher priority (see page 15 for more details).

Admission criteria for Voluntary-Aided and Academy Faith Schools

You can get a copy of each school's full arrangements by contacting the school, clicking on the link for each school's name or by visiting Sutton's website at www.sutton.gov.uk/admissions. Each school has its own admission arrangements which are summarised below. For Voluntary-Aided Schools, the governing body of the school is responsible for admissions. Please see page 12 for details of the dates by which supplementary forms should be returned to each school.

All Saints' Benhilton C of E Primary School

There are 60 places available. Where there are more applicants than places available, places will be allocated in the following priority order:

- 1) looked after children or previously looked after children (as defined in note 1 of the full policy available from the school website).
- 2) children with an exceptional and professionally supported medical or social need for a place at this school (as defined in note 2 of the full policy available from the school website).

Any places allocated under 1) and 2) above will reduce the number of available Foundation places by the same amount.

FOUNDATION PLACES

The Governing Body has designated a maximum of **42 places** to be offered to children with a parent/carer who is a regular worshipper (as defined in note 3 of the full policy available from the school website) in an Anglican or other qualifying Christian Church (as defined in note 4 of the full policy available from the school website).

Written evidence of applicants' attendance at their place of worship is required at the time of application on the School's Supplementary Information Form, which must be returned to the school; this evidence must be endorsed by your priest/minister

If there are more applicants who qualify for a foundation place than foundation places, places will be allocated according to the following criteria in order of priority.

If the number of places is insufficient for the number of qualified applicants in a particular oversubscription criterion, places will be allocated to those children living closer to the school measured in a straight line from the home address to the front door of the school using the London Borough of Sutton Primary School Distance Checker online tool. (See Guidance notes for clarification of home address in the full policy available from the school website) This may occur in any priority. In the rare occurrence of equal distance from the school, lots will be drawn and overseen by someone independent of the school.

- 1) children who will have a sibling (as defined in note 5 of the full policy available from the school website) in the school at the time of admission;
- 2) children whose parent/carer is a faithful worshipper at All Saints Benhilton Church;

- 3) children whose parent/carer is a faithful worshipper at another Anglican church;
- **4)** children whose parent/carer is a faithful worshipper at another qualifying Christian church (as defined in note 4 of the full policy available from the school website).

If a Foundation applicant does not meet the Foundation criteria or fails to provide a signed supplementary form, the Governors will consider the application alongside Open place applications.

Any unfilled foundation places will become additional open places.

OPEN PLACES

The governors have designated **18 Open places**, to be offered to children who do not qualify for a Foundation place but whose parent/carer has chosen the school for the type of education it provides. Any parent/carer applying for an Open place does so knowing that the school provides an education based on Christian principles, and therefore the governors hope that all pupils will take part in the Christian worship of the school and will attend Religious Education lessons.

If there are more applicants than places available, places will be allocated according to the following criteria. These are stated in order of priority. Once the number of places is insufficient for the number of qualified applicants, places will be allocated to those children living closer to the school measured in a straight line from the home address to the front door of the school using the London Borough of Sutton Primary School Distance Checker online tool. (See Guidance notes for clarification of home address.) This may occur in any priority. In the rare occurrence of equidistance from the school, lots will be drawn and overseen by someone independent of the school.

- 1) children who will have a sibling (as defined in note 5 of the full policy available from the school website) in the school at the time of admission.
- 2) all other children in order of distance from the school.

All Saints' Carshalton C of E Primary School

There are 60 places available. After the allocation of places to children with statements of special educational needs, 80% of remaining places will be for Foundation applicants, and 20% to Open applicants. In the event of there being more applications than places available, the following oversubscription criteria will apply.

Foundation Places

Foundation places are for children whose parents are members of a Christian church.

Applicants under this category must complete a supplementary form which should include a completed Ministers Reference. Unsuccessful applicants in this category will be considered for Open places.

- 1. Looked After Children or Previously Looked After Children 'whose parent(s) are <u>regular and</u> <u>faithful worshippers</u> at their church as defined in the Explanatory Notes' available from the school website.
- 2. Children with an exceptional medical or social need for a place at All Saints School, 'whose parent(s) are <u>regular and faithful worshippers</u> at a Christian church, as defined in the Explanatory Notes' available from the school website. Applications under this category must

at the time of application be supported by written evidence from a specialist health professional or registered social worker, setting out the reasons why All Saints School is the most suitable, and the difficulties which would be caused if the child had to attend another school. This information needs to be provided for the Local Authority with the Common Application Form (CAF), and also copied to the school.

- **3.** Children who will have a sibling on the school roll **at the time of entry**, whose parent(s) are **regular and faithful worshippers** at a Christian church.
- **4.** Children whose parent(s) are <u>regular and faithful worshippers</u> at All Saints Church, Carshalton.
- **5.** Children whose parent(s) are <u>regular and faithful worshippers</u> at an Anglican church for whom this is their closest Church of England school to the child' home address.
- **6.** Children whose parent(s) are regular and faithful worshipers at another Christian church. **Open Places**

Applications for an Open place will be considered for those who do not qualify for a Foundation place. Parents applying for an Open place should be aware of the school's aims to provide an education based on Christian principles. **No supplementary form is necessary for applications in this category**. In the event of there being more applicants than places available, the following oversubscription criteria will apply:

- 1. Looked After Children or Previously Looked After Children
- 2. Children with an exceptional medical or social need for a place at All Saints School. Applications under this category must at the time of application be supported by written evidence from a specialist health professional or registered social worker, setting out the reasons why All Saints School is the most suitable, and the difficulties which would be caused if the child had to attend another school. This information needs to be provided for the Local Authority with Common Application Form (CAF), and also copied to the school.
- 3. Children who have a sibling on roll at the time of entry.
- 4. Children of permanent teaching staff who have been employed at the school for two or more years at the time of application or have been recruited to fill a vacant post at the school for which there is a demonstrable skill shortage.
- 5. Other children.
 - In the event of over-subscription in respect of any of the above categories, a decision will be reached according to proximity of the child's home address to the school, with priority given to those living nearer. In the event of equidistance, lots will be drawn on the school's behalf by a person independent of the school.

For both Foundation and Open places, in the event of over-subscription in respect of any of the above categories, priority will be given to those living nearer to the school (see <u>page 15</u> for more details). In the event of equal distance, lots will be drawn on the school's behalf by a person independent of the school.

St Cecilia's Catholic Primary School

There are 60 places available. **All applicants should also complete a supplementary form, which is available from the school.** If there are more than 60 applicants, the following criteria apply:

1. Looked after Catholic children and all previously looked after Catholic children, within England, who have been adopted or who have become the subject of a child

- arrangement order or special guardianship order. Catholic children who appear (to the admissions authority) to have been in state care outside of England and cease to be in state care outside of England as a result of being adopted.
- 2. Baptised Catholic children, including those from the Eastern Orthodox Catholic Churches. A baptismal certificate or evidence of reception into the Catholic Church must be provided.
- 3. Looked after children and all previously looked after children, within England, who have been adopted or who have become the subject of a child arrangement order or special guardianship order. Children who appear (to the admissions authority) to have been in state care outside of England and cease to be in state care outside of England as a result of being adopted.
- 4. Children enrolled in the catechumenate. Evidence of enrolment in the catechumenate will be required.
- 5. Children of other Christian denominations. Evidence of baptism/dedication or evidence of membership is required.
- 6. Children who are members of other faiths, Churches, and denominations. Evidence of Baptism/dedication or evidence of membership is required.
- 7. Any other children.

The following order of priorities will be applied when applications within any of the above categories exceed the places available and it is necessary to decide between applications.

- a. A brother or sister on the school roll at the time of admission. Evidence of the relationship may be required. The Governing Body will, where logistically possible, admit twins and all siblings from multiple births where one of the children is the last child ranked within the school's published admissions number.
- b. Baptised Catholic children living in the parishes of St Cecilia's, St Christopher's, or St Matthias.
- c. Social, pastoral, and medical needs which make the school particularly suitable for the child in question. Strong and relevant evidence must be provided, at the time of application, by an appropriate professional authority (e.g. qualified medical practitioner, education welfare officer, social worker or priest). Please provide this through our online supplementary form on our website.
- d. Proximity to the school of the child's home address, the distance measured in a straight line from the school entrance by the local authority using a geographical computerised information system. Evidence of residence may be required. Where the last remaining place is to be allocated and two or more children are deemed to live at the same distance from the school, the place will be decided by the drawing of lots.

St Dunstan's Cheam C of E Primary School

There are 30 places available. After allocation of EHCP places, of the remaining places the Governors will offer 51% of places (rounded up if necessary) to Foundation applicants, and 49% of places (rounded down if necessary) to Open applicants. Foundation places are for children whose parent/carer is a member of a Christian Church (see school website for the full policy).

- 1. Looked after children or previously looked after children whose parent/carer is a faithful and regular worshipper at a Christian church (see <u>page 8</u> for more details).
- 2. Children with an exceptional and professionally supported medical or social need for a place at St Dunstan's, Cheam, C of E Primary School whose parent/carer is a faithful and regular worshipper at a Christian church. At the time of application, the supporting evidence from a specialist health professional, social worker or other care professional must set out the particular reasons why this School is the most suitable and the difficulties that would be caused if the child had to attend another school (see page 10 for more details).
- 3. Children who have a sibling attending the school at the time when Governors are considering the application and whose parent/carer is a faithful and regular worshipper at a Christian church (see page 13 for more details).
- 4. Children of families who have been faithful and regular worshippers for at least two years at St Dunstan's Church, Cheam, St Alban's Church, Cheam, or St Oswald's Church, Cheam, immediately prior to application. and live in the Parish of Cheam or within half a mile of the Parish boundary.
- 5. Children of families who have been faithful and regular worshippers for at least two years at a Church of England church, immediately prior to application.
- 6. Children of families who have been faithful and regular worshippers for at least two years at another Christian church, immediately prior to application.
- 7. Children of permanent teaching staff who have been employed at the school for two or more years at the time of application and/or who have been recruited to fill a vacant post at the school for which there is a demonstrable skill shortage. (The supplementary information form is required).
- 8. (Children attending St Dunstan's School Nursery eligible for the Pupil Premium at the time when governors are considering the application. (The supplementary information form is required).
- 9. Children living nearest the school as measured in a straight line from the school entrance in Anne Boleyn's Walk to their home address using a computerised Geographical Information System (GIS) maintained by Sutton's Admissions team.

Tiebreaker Where two or more applicants share priority for a place, for example where two children live equal distance from the school, and there is only one place remaining, the child to be allocated will be selected by the drawing of lots.

Oversubscription criteria – OPEN PLACES Open Places are for those who do not qualify for a Foundation place. Parent/carers applying for an Open Place should be aware of the school's aims to provide an education based on Christian principles.

- 1. Looked after children or previously looked after children (see page 8 for more details).
- 2. Children with an exceptional and professionally supported medical or social need for a place at St Dunstan's, Cheam, C of E Primary School. At the time of application, the supporting evidence from a specialist health professional, social worker or other care professional must set out the particular reasons why this School is the most suitable and the difficulties that would be caused if the child had to attend another school (see page 10 for more details).
- 3. Children who have a sibling attending the school at the time when Governors are considering the application (see page 10 for more details).

- 4. Children of permanent teaching staff who have been employed at the school for two or more years at the time of application and/or who have been recruited to fill a vacant post at the school for which there is a demonstrable skill shortage. (The supplementary information form is required).
- 5. Children attending St Dunstan's School Nursery eligible for the Pupil Premium at the time when governors are considering the application. (The supplementary information form is required).
- 6. Children living nearest the school as measured in a straight line from the school entrance in Anne Boleyn's Walk to their home address using a computerised Geographical Information System (GIS) maintained by Sutton's Admissions team.

Tiebreaker Where two or more applicants share priority for a place, for example where two children live equal distance from the school, and there is only one place remaining, the child to be allocated will be selected by the drawing of lots.

St Elphege's RC Infants' School

There are 90 places available. **All applicants should also complete a supplementary form, which is available from the school.** If there are more than 90 applicants, the following criteria apply:

- 1. Looked After Catholic Children or Looked After Children in the care of Catholic Families including previously Looked After Children (see page 8 for more details).
- 2. Baptised Catholic children. A baptismal certificate or evidence of reception into the Catholic Church must be provided. (see <u>page 13</u> for more details).
- 3. Looked after children and all previously looked after children who have been adopted or who have become the subject of a child arrangement order or special guardianship order. Children who appear (to the admissions authority) to have been in state care outside of England and cease to be in state care outside of England as a result of being adopted.
- 4. Children enrolled in the catechumenate. Evidence of enrolment in the catechumenate will be required.
- 5. Children who are members of Eastern Orthodox Churches. Evidence of Baptism will be required.
- 6. Children who are members of other faiths, Churches and denominations. Evidence of Baptism/dedication or evidence of membership required.
- 7. Any other children.

Where the school is oversubscribed, the following priority will be applied to the above groups:

- A brother or sister on the school roll at the time of admission. Evidence of the
 relationship may be required. The governors will, where logistically possible, admit twins
 and all siblings from multiple births where one of the children is the last child ranked
 within the school's published admissions number).
- 2. Social, pastoral and medical needs which make the school particularly suitable for the child in question. Strong and relevant evidence must be provided, at the time of application, by an appropriate professional authority (e.g. qualified medical practitioner, education welfare officer, social worker or priest) (see page 10 for more details).
- 3. Distance from home to school. All distances will be measured in a straight line by the London Borough of Sutton computerised Geographical Information System from the School entrance. Evidence of residence may be required. Where the last remaining place

is to be allocated and two or more children are deemed to live at the same distance from the school the place will be decided by the drawing of lots.

St Mary's Catholic Nursery and Infants' Schools

There are 90 places available. **All applicants should also complete a supplementary form which is available from the school.** If there are more than 90 applicants, the following criteria apply:

- 1. Looked after Catholic children or looked after children in the care of Catholic families and previously looked after Catholic children (see page 8 for more details).
- 2. Baptised Catholic children in possession of a Certificate of Catholic Practice (CCP)
- **3.** Baptised Catholic children. A Baptismal certificate or evidence of reception into the Catholic Church for the child should be submitted.
- **4.** Other looked after children or previously looked after children
- **5.** Children enrolled in the catechumenate whose parents may not be practising at the time of application.
- **6.** Children who are members of Eastern Orthodox Churches, reference supported by their religious leader. Evidence of Baptism will be required.
- **7.** Children who are members of other faiths. Evidence of membership of the faith should be provided by a priest/minister/faith leader.
- **8.** Children who are not members of a religion or faith.

Tie-breaks

- a) Baptised Catholic children, who have a brother or sister (Appendix 2) in St Mary's Infant or Junior Schools at the time of application. A Certificate of Practice (CCP) and a copy of the Baptismal certificate or evidence of reception in to the Catholic Church for the child should be submitted (Appendix 4).
- b) Baptised Catholic children from practising Catholic families living in the parish of Holy Cross Catholic Church, St. Margaret's RC Church, Our Lady of the Rosary RC Church or in the parish of Holy Family RC Church. When criteria 3 is oversubscribed by applicants, remaining places will be allocated to baptised children equated to the size of the parish using percentages. This ensures that children living in a parish where there is no school will have an equal chance of gaining a place. These percentages are calculated using Mass statistics collected in a census by each parish, which are submitted, to the diocese annually. These statistics are published in the Archdiocese of Southwark Catholic Directory.
- c) Baptised Catholic children from practising Catholic families who do not live within the four parishes of Holy Cross, Carshalton: Holy Family, Sutton: St Margaret of Scotland, Carshalton Beeches: Our Lady of the Rosary, Sutton. Applications will be ranked in order of distance.
- d) Social, pastoral and medical needs Medical or Social grounds which make the school particularly suitable for the Catholic child in question. Catholic refugees, asylum seekers and other migrants will also be considered under this category. These would require verification by an appropriate authority such as a medical practitioner or social worker.
- e) Where the member of staff has been employed at the school for two or more years at the time of which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

f) Distance from home to school. All distances will be measured in a straight line by the London Borough of Sutton computerised Geographical Information System from the School entrance. Evidence of residence may be required. Where the last remaining place is to be allocated and two or more children are deemed to live at the same distance from the school the place will be decided by the drawing of lots.

Schools outside the London Borough of Sutton

If you are a Sutton resident and you wish to apply for a school outside Sutton, you must name the school as one of your six preferences on your online application form. You should also contact the school or local authority directly to find out if any supplementary forms are necessary and the basis on which places are offered. Details of schools in neighbouring local authorities are set out below.

London Borough of Croydon

Children, Young People and Education, Bernard Weatherill House, 8 Mint Walk, Croydon CR0 1EA - Telephone Number: 020 8726 6400 Website: www.croydon.gov.uk

Aerodrome Primary School

Goodwin Road, Croydon CR0 4EJ

Chipstead Valley Primary School

Chipstead Valley Road, Coulsdon, Surrey CR5 3BW

Harris Primary Academy Haling Park

50-58 Haling Road, Croydon CR2 6HS

Harris Primary Academy Purley Way

47 Propeller Crescent, Croydon CR0 4FE

Margaret Roper Catholic Primary School

Russell Hill Road, Purley CR8 2XP

The Minster Nursery and Infant's School

Warrington Road, Croydon CR0 4BH

Purley Oaks Primary School

Bynes Road, South Croydon CR2 0PR

Regina Coeli RC Primary School

173 Pampisford Road, South Croydon CR2 6DF

Smitham Primary School

Portnalls Road, Coulsdon CR5 3DE

Woodcote Primary School

Dunsfold Rise, Coulsdon CR5 2ED

DfE Number: 306 3417

Telephone Number: 020 8688 4975

DfE Number: 306 2057

Telephone Number: 01737 553255

DfE Number: 306 2040

Telephone Number: 020 3772 4560

DfE Number: 306 2061

Telephone Number: 020 3872 1970

DfE Number: 306 3404

Telephone Number: 020 8660 0115

DfE Number: 306 3007

Telephone Number: 020 8688 5844

DfE Number: 306 2033

Telephone Number: 020 8688 4268

DfE Number: 306 3408

Telephone Number: 020 8688 4582

DfE Number: 306 2067

Telephone Number: 020 8660 4399

DfE Number: 306 3418

Telephone Number: 020 8660 9972

Royal Borough of Kingston upon Thames

School Admissions, Achieving for Children, Guildhall 2, Kingston upon Thames KT1 1EU

Website: Kingston School Admissions

Green Lane Primary and Nursery School

Green Lane, Worcester Park KT4 8AS

Malden Manor Primary and Nursery School

Sheephouse Way, New Malden KT3 5PF

Malden Parochial C of E Primary School

The Manor Drive, Worcester Park KT4 7LW

DfE Number: 314 2008

Telephone Number: 020 8337 6976

DfE Number: 314 2034

Telephone Number: 020 8337 9620

DfE Number: 314 3303

Telephone Number: 020 8337 4804

London Borough of Merton

Children, Schools and Families Department, Merton Civic Centre,

London Road, Morden, Surrey SM4 5DX

Telephone Number: (020) 8274 4906 Website: Merton School Admissions.

Abbotsbury Primary School

Abbotsbury Road, Morden, Surrey SM4 5JS

Aragon Primary School

Aragon Road, Morden, Surrey SM4 4QU

Cranmer Primary School

Cranmer Road, Mitcham, Surrey CR4 4XU

Hatfeild Primary School

Lower Morden Lane, Morden, Surrey SM4 4SJ

Hillcross Primary School

Ashridge Way, Morden, Surrey SM4 4EE

Malmesbury Primary School

Malmesbury Road, Morden, Surrey SM4 6HG

Morden Primary School

London Road, Morden, Surrey SM4 5PX

SS Peter & Paul RC Primary School

Cricket Green, Mitcham, Surrey CR4 4LA

St John Fisher RC Primary School

Grand Drive, London, SW20 9NA

St Teresa's RC Primary School

Montacute Road, Morden, Surrey SM4 6RL

DfE Number: 315 2077

Telephone Number: 020 8640 1010

DfE Number: 315 2094

Telephone Number: 020 8337 0505

DfE Number: 315 2082

Telephone Number: 020 8648 2621

DfE Number: 315 2059

Telephone Number: 020 8337 1332

DfE Number: 315 2084

Telephone Number: 020 8542 6936

DfE Number: 315 2092

Telephone Number: 020 8648 3561

DfE Number: 315 2068

Telephone Number: 020 8648 4168

DfE Number: 315 3500

Telephone Number: 020 8648 1459

DfE Number: 315 3505

Telephone Number: 020 8540 2637

DfE Number: 315 3502

Telephone Number: 020 8648 1846

Surrey County Council

School Admissions Team,

PO Box 475, Reigate, Surrey RH2 2HP

Telephone Number: 0300 200 1004 Website: Surrey School Admissions

Banstead Infant School DfE Number: 936 2005

The Horseshoe, Banstead, Surrey SM7 2BQ Telephone Number: 01737 354816

Cuddington Croft Primary School DfE Number: 936 2355

West Drive, Cheam, Sutton, Surrey SM2 7NA Telephone Number: 020 8642 4325

Meadow Primary School DfE Number: 936 3943

Sparrow Farm Road, Stoneleigh, Surrey KT17 2LW Telephone Number: 020 8393 4839

St Anne's Catholic Primary School DfE Number: 936 3469

Court Road, Banstead, Surrey SM7 2PH Telephone Number: 01737 350012

St Clement's Catholic Primary School DfE Number: 936 3470

Fennells Mead, Chessington Road, Ewell Telephone Number: 020 8393 8789

Epsom, Surrey KT17 1TX

The Mead Infant School DfE Number: 936 2091

Newbury Gardens, Ewell, Epsom, Surrey KT19 0QG Telephone Number: 020 8393 0966

Warren Mead Infant School DfE Number: 936 2362

Partridge Mead, Banstead, Surrey SM7 1LS Telephone Number: 01737 351962

Woodmansterne Primary School DfE Number: 936 2013

Carshalton Road, Woodmansterne, Banstead Telephone Number: 01737 353120

Surrey SM7 3HU

Independent schools

Information about independent schools can be obtained from:

Independent Schools Council First Floor 27 Queen Anne's Gate London SW1H 9BU Tel: (020) 7766 7070

Email: information@isc.co.uk

Web: www.isc.co.uk

To apply, contact the school direct for further details and an application form. Independent schools must **not** be named on your application form. The Local Authority cannot act as your agent in contacting a private school. It has no role at all in admissions to private school, or in relation to any other aspect of education at a private school.

Frequently asked questions

If I complete the application form online, should I send in a paper copy as well?

No. If you complete the online application form you should print out and retain your receipt but please do not fill in a paper copy as well. If we receive two applications it will, at the very least, delay the process and may jeopardise your school offer. We recommend you apply online if possible.

I don't live in Sutton. Can I apply for Sutton schools?

Yes. You must name the school(s) in your home local authority application.

I live in Sutton. Can I apply for schools in other boroughs?

Yes. You can apply online and you should name all schools in order of preference whether they are in Sutton or in other boroughs. You should check with out-of-borough schools to see if there is a supplementary form required (see <u>pages 40-42</u>).

If I already have a child at my preferred school, will I automatically get another place? Not necessarily. You must make an application and name the sibling in it. Siblings in the nursery or Year 6 may not qualify under this rule. Please check the school descriptions in this booklet or contact schools directly to find out if they give priority.

My child is in the school's nursery – does he/she get priority?

Priority is not given to applicants for community schools in Sutton on this basis as it would be unfair to those who require other types of nursery provision, prefer to keep their child at home or those who have moved into the area since nursery places were allocated. However, other admissions authorities and other boroughs may operate differently, so please check the admissions criteria for the schools for which you are applying.

Do I have to name six schools?

No. However, we strongly recommend that you use all 6 preferences to maximise your chances of being offered a school place on 16 April 2026, as it is not always possible to allocate places later if you add schools or change your mind. You should think about your preference order very carefully. If your child is eligible for an offer of more than one school, only the highest preference offer will be made and all lower preferences will be discarded.

Are my preferences confidential?

Yes. Your preference order and the names of other schools you list will not be released. All admissions authorities (the local authority or the school itself) will consider your application without reference to this information. If you are unsuccessful in your application and lodge an appeal, your application and preference order may be shared with the admissions authority and appeals panel.

We live in Sutton. Do I have a right to a place in a Sutton school?

A local authority has a responsibility to provide school places for children in its area. However, the Education Act 1996 (Section 18) does not specify that schools have to be located in that borough. We encourage parents to consider schools both inside and outside of Sutton, particularly if you live close to the borough boundaries. If you are unsuccessful in your preference schools, we will try and offer an alternative school.

What do I do if I don't get the place I want?

You are entitled to reject any place offered. However, if you reject an offer it will then become your responsibility to secure an alternative.

If you are offered a place at a school that is not your first preference, you will automatically go on the waiting list for your higher preference schools. Any preferences that are lower than the offered preference are withdrawn. You will also have the right of appeal against any school that does not offer a place, providing it was named as one of your preferences (refer to the appeals section on page 16).

If you are offered one of your lower preferences, we recommend that you accept the place while waiting to see if a higher offer can be made. This ensures that your child will have a school to go to in September and does not prejudice your right of appeal or your place on higher preference waiting lists.

I am a Sutton resident. What happens if I don't get any of my preferred schools?

If you are a Sutton resident and we are unable to offer you any of your preferences, we will consider allocating you a place at an appropriate school with a vacancy. You do not have to accept this but doing so will not prejudice your right of appeal or your position on the waiting lists for your preferred schools. If you reject the offer made, it will become your responsibility to seek an alternative.

If I do not get a school offer that I am happy with, can I educate my child at home? You may choose to take this option, but we do not recommend that you do so. If you decide that this is the best option for you, you must notify the local authority in writing. You must provide a curriculum suitable for a student of primary age and the local authority has a duty to ensure that the education you provide is appropriate. The local authority will ask for full details of your arrangement and our advisers will make monitoring visits while you are educating your child at home. We do not provide materials, tutors or funding and cannot support you to educate your child at home.

I have been offered a place at an independent school. What should I do?

If you are accepting a place in an independent school and you have been offered a place by Cognus School admissions team, please inform us of this. It is very important that you do this as otherwise you may be preventing another child from receiving an offer of a place. Also, if your child is expected to start at a school in September and does not arrive, a School Attendance Officer will visit you to find out what arrangements you have made for his or her education.

If my child starts primary school, can I apply for a move to another school?

We do not recommend a child changes school unless there is a house move involved which makes travel to school particularly difficult. If you wish to consider a change of school, please contact the Cognus School Admissions Team for advice and to discuss the options available (see contact details on next page).

I live in Sutton. Is my child entitled to free school travel?

Children can travel free on the buses and trams provided that they have a child photo Oyster Card. An information leaflet and application form can be obtained from the Post Office or the Transport for London website. Some families who have a low income may qualify for assistance if it is essential that their child travels by train or underground, the school is a long

distance from home, and no other placement can be provided locally. More information can be found at www.sutton.gov.uk/admissions.

Will I be eligible for travel assistance if my child is unable to walk to school?

Eligibility for travel assistance will normally be where the nearest qualifying school is over 2 miles for a child under 8 or over 3 miles for a child 8 and over. For a child with special educational needs or disabilities, these distance thresholds do not apply, but eligibility can only be considered for the nearest qualifying school where the child is unable to walk to school, accompanied if necessary. In both cases, the nearest qualifying school is the closest one you may have been eligible for; this means if you name and are offered a preferred school, and you could have been offered a closer one had you named it as a higher preference, you may not be eligible for assistance.

I don't live in Sutton. Is my child entitled to free school travel?

You will need to contact the local authority in the borough where you live for further information, as each borough is responsible for the travel arrangements for its own residents.

Is my child entitled to claim free school meals?

All children in Sutton are eligible to receive free school meals until the end of Year 6 without the need to make an application. However, if you receive a qualifying benefit, it is important to register your child for free school meals in order to help raise funds for schools. Apply for free school meals - Sutton Council

Does Sutton provide clothing grants for school uniforms?

No. There is no grant available for clothing. However, some schools offer their own discount schemes.

What if my child has health problems?

You should make an appointment with the appropriate person at the school to discuss the problem. If you want to discuss the problems further, you can phone the school nursing department on 020 8770 5409 or visit their website School Nursing | Sutton Health and Care

Do schools provide for children with disabilities?

Sutton schools have access for children with disabilities. Please contact the school direct to discuss your child's needs with the staff.

Can my child be admitted outside their normal age group?

Parents may request that their child is exceptionally admitted outside their age group. The Admission Authority for the School will decide whether the individual child's circumstances make this appropriate, considering the child's individual needs and abilities and considering which year group these needs can best be met. Such requests will only be agreed in exceptional circumstances. Decisions will be made based on the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. Please contact your home Local Authority for more information.

Where can I find out more about admissions to Sutton primary schools?

More information is available by going to www.sutton.gov.uk/admissions. Alternatively, you can contact the schools directly for more information about what they offer and any specific admissions requirements. You can also visit the school websites.

If there is anything that you are still unsure of, the Cognus School Admissions Team will be pleased to help you. Please email suttonadmissions@cognus.org.uk visit www.sutton.gov.uk/admissions or call our contact centre on 020 8770 5000.