Introduction

1. At the meeting of the Schools Forum on 28 June 2018 it was noted that the number of academies in the Borough has, and is continuing to change. Based on the existing Terms of Reference for Schools Forum, changes to schools membership on Sutton Schools Forum must change in order adhere to the proportion of pupils attending maintained and academy schools (using rounding where appropriate/unavoidable).

2. The current position is that there are currently 7 maintained school representatives and 7 academy representatives. To be in line with the TOR there needs to be 9 Academy representatives and 5 maintained school representatives. It was agreed that officers would meet with the Chair and work on a proposal to share with schools prior to the end of term. A proposal was shared with schools in June with a preferred option and it was for schools, through their usual processes, to determine their representatives in line with the revised membership arrangements/requirements.

3. Officers received notification from schools in November (after the October Schools Forum) meeting so any revisions to Schools Forum membership are not proposed to take place until the next Schools Forum meeting (February 2019).

Recommendations

4. The Schools Forum is asked to note that:

- The Chair of the Forum of Sutton Governors has confirmed that the proposal to re-designate Carole Cooke’s position on the Schools Forum from Maintained to Academy was agreed at the FSG AGM on 16 October 2018.
- The Chair of the Partnership of Sutton Secondary Schools confirmed on 14 November 2019, on behalf of the partnership, that they wish to take up the additional place on Schools forum and confirm the following secondary school representatives: (Academy Reps - Bec Allott, Viv Jones, Gordon Ironside, Nathan Cole, Brenda Morley and Dr Mary Howard as the maintained secondary school representative).
- The Headteachers of the Limes College and Sutton Tuition and Reintegration Service (STARs) have confirmed that they will share the representative role (one vote only)
5. In line with the preferred option circulated to schools, the effect of the above changes is that the revised 14 Schools Forum representatives would therefore be as follows.

Brenda Morley (Chair) (BM) Academy Secondary School Governor
Bec Allott (BA) Academy Secondary School Headteacher
Gordon Ironside (GI) Academy Secondary School Headteacher
Viv Jones (VJ) Academy Secondary School Headteacher
Nathan Cole Academy Secondary School Headteacher
Emma Hart-Dyke (EHD) Academy Primary School Headteacher
Phillip Hedger (PH) Academy Primary School Headteacher
Rob Watkins (RW) Academy Special School Headteacher
Carole Cook (CC) Academy Primary School Governor
Dr Mary Howard (MH) Maintained Secondary School Governor
Jenny Sims JS) Maintained Primary School Governor
Havard Spring (HS) Maintained Primary School Headteacher
Emma Walford (EW) Maintained Nursery School Headteacher
Emma Bradshaw / Bev Williamson (EB) Maintained Pupil Referral Unit (shared)

6. There are no changes to non school representatives.

**Background Information**

7. The TOR of Sutton Schools Forum states the following:

- The Sutton Schools Forum will have 19 members of which Maintained School and Academy members together must number at least two-thirds of the total membership.
- The balance of membership (across Academy/Maintained schools) must be broadly in proportion to the pupil numbers in each category of school in the borough.
- As a minimum, the Sutton Schools Forum must contain representatives of five groups of schools: Maintained nursery, primary, secondary, special and pupil referral units.
- As a minimum, there must be at least one representative of headteachers and one representative of governors among the schools’ members.
- There is no requirement for academy members to represent specific phases (though a balance should be sought where possible).

**Current Membership**

8. There are currently 14 school representatives and 5 non schools representatives. School membership is currently as follows:

**Schools Membership**
Brenda Morley (Chair) (BM) Academy Secondary School Governor
Bec Allott (BA) Academy Secondary School Headteacher
Gordon Ironside (GI) Academy Secondary School Headteacher
Viv Jones (VJ) Academy Secondary School Headteacher
Emma Hart-Dyke (EHD) Academy Primary School Headteacher
Phillip Hedger (PH) Academy Primary School Headteacher
Rob Watkins (RW) Academy Special School Headteacher
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Dr Mary Howard (MH)  Maintained Secondary School Governor
Carole Cook (CC)  Maintained Primary School Governor
Jenny Sims JS)  Maintained Primary School Governor
Havard Spring (HS)  Maintained Primary School Headteacher
Emma Walford (EW)  Maintained Nursery School Headteacher
Mavis Peart (MP)  Maintained Special School Governor
Emma Bradshaw (EB)  Head of Pupil Referral Unit

The non-schools members and observers are.

Non schools Membership
Muriel McIntosh  Early Years Provider
Sue Smith  Sutton Teachers Committee
Jason Pemberton-Billing  14-19 Provider
Brian Stevens (Vice Chair)  Diocese of Southwark
Andrew Theobald  Archdiocese of Southwark

Observers
Councillor Marian James  Chair of the People Committee
Councillor Jane Pascoe  Opposition Spokesperson for the People Committee

Schools Membership Summary

9. The table below summarises the current schools membership of Schools Forum as per the above list.

<table>
<thead>
<tr>
<th>Schools</th>
<th>Maintained</th>
<th>Academy</th>
<th>Totals / %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary</td>
<td>3</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Secondary</td>
<td>1</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Special</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>PRU</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Maintained Nursery</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>7 (50%)</td>
<td>7 (50%)</td>
<td>14 / 100%</td>
</tr>
</tbody>
</table>

Note: In February 2018 a change was made to the Primary (Headteacher) representation - Emma Hart Dyke moved from Maintained to Academy status.

Current Numbers on Roll and Proportions across Maintained / Academy Schools
10. The number on roll (NOR) in Sutton schools based on January 2018 Census is provided in the table below. Primary/Secondary mainstream, Special school, PRU and Maintained nursery figures have been included to calculate the proportion of pupils in a Maintained or Academy setting in the Borough.

<table>
<thead>
<tr>
<th>Schools</th>
<th>Maintained NOR / %</th>
<th>Academy NOR / %</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary (N-6)</td>
<td>10,214</td>
<td>7,588</td>
<td>17,802</td>
</tr>
<tr>
<td>Secondary (7-13)</td>
<td>2,606</td>
<td>16,617</td>
<td>19,223</td>
</tr>
<tr>
<td>TOTALs %</td>
<td>12,820</td>
<td>24,205</td>
<td>37,025</td>
</tr>
<tr>
<td>%</td>
<td>34.7%</td>
<td>65.3%</td>
<td>100%</td>
</tr>
</tbody>
</table>

11. Currently, there are 7 Maintained representatives and 7 Academy representatives. In order to reflect the proportion of pupils in Academies / Maintained schools as of January census data the revised proportion should be 5 Maintained reps and 9 academy reps.

12. Representation must be sought from at least one Maintained Nursery, one Primary, one Secondary, one Special School and one PRU irrespective of proportionality. It should be noted that at present Special schools are represented across both Academy and Maintained sectors - this is not a requirement in the TOR.

13. Whilst it is not required that Academy and Maintained school representatives are proportionate in the same way across phases (primary/secondary/special/nursery) this should be sought where possible. The best fit option for changes as shared with schools is set out below.

<table>
<thead>
<tr>
<th>Schools</th>
<th>Maintained</th>
<th>Academy</th>
<th>Totals / %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary</td>
<td>2</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>Secondary</td>
<td>1</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>Special</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>PRU</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Nursery</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>5 (36%)</td>
<td>9 (64%)</td>
<td>14</td>
</tr>
</tbody>
</table>

**Commentary**
- PRU and Maintained Nursery representation must remain
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- Given there is only 1 secondary Maintained representative - this remains
- Reduces Maintained special school representatives from 1 to 0 (but Academy Special rep remains) - proportionally Special Schools have less than 0.5% of the total pupils in the Borough on roll but over 14% of the current membership
- Reduces Maintained primary representatives from 3 to 2.
- Increases Primary Academy representatives from 2 to 3
- Increases Secondary Academy representatives from 4 to 5

Conclusion

14. The recommendations above have the effect of reducing maintained primary school representation by one and increasing academy representation by one. Also, reducing maintained special school representation by one and increasing academy secondary school representation by one.