

Early Years and Childcare Resource Centre Referral Form

Sutton Library, Level 1A (opposite the Children's Library), St Nicholas Way,
Sutton, Surrey, SM1 1EA
Telephone: 020 8770 6713

Date of Referral	Name and Profession of Referrer	Referrer Contact Details					
Eligibility Criteria for using the Resource Centre							
My child has been identified as having an additional need and is accessing at least one of the following services (please tick all applicable to child)							
I have a Portage Worker		I receive DLA (Disability Living Allowance)		I have an i-count card		I receive Physiotherapy	
I receive Speech and Language Therapy		I am supported at school or another setting i.e. with an IEP (Individual Education Plan)		Other agency involved (please state)		I have been referred by (please state)	
CHILD INFORMATION							
Surname/Family Name	First or Given Name			Date of Birth	Gender		
Diagnosis/Medical Conditions							
Mother's Name	Father's Name	Carer's Name	Other				
Home Address:				Contact Details:			
				Home Telephone:			
				Mobile Telephone:			
Post Code:				Work Telephone:			
				Email:			
To be completed by Resource Centre Staff:							
Date referral received: _____							
Membership number issued: _____							

Please return in person with identification and proof of eligibility to:

London Borough of Sutton – Early Years and Childcare Resource Centre
Sutton Library, Level 1A (opposite the Children's Library)
St Nicholas Way, Sutton, SM1 1EA

Resource Centre Membership Application Form – Family/ Carer

Name (Nominated Person).....

Address.....

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Post code.....

Telephone.....

Email.....

People authorised to use membership.....

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Child's name.....

Date of Birth.....

Referral Details

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I understand and agree to abide by the Terms and Conditions of the London Borough Sutton Early Years and Childcare Resource Centre.

Signed.....

Date.....

ID shown.....

Please return in person with identification to:-

London Borough Sutton - Early Years and Childcare Resource Centre

Sutton Library, Level 1A (opposite The Children's Library) St Nicolas Way, Sutton, Surrey SM1 1EA.

Opening hours:-

Tuesday: 9:30am – 3:30pm, Wednesday: 9:30am – 2:00pm, Thursday: 12:00pm – 5:30pm

Please check website for dates that the centre is closed, stock lists, map, membership forms, terms and conditions www.sutton.gov.uk/resourcecentre